**ICT Apprentice Advert 2025**

Job Title: ICT Apprentice
Location: Town Hall, Reigate
Salary: National Living Wage (dependent on age) up to £22,857
Contract Type: Fixed term (18 months)
Working Hours: Full time, 36 hours per week (Monday to Friday, 9am to 5pm)

This is your opportunity to secure an apprenticeship like no other. At Reigate & Banstead Borough Council, you’ll benefit from paid work experience alongside a nationally recognised qualification. As an ICT Apprentice, you’ll gain hands-on experience working with our ICT Service Desk team, developing vital skills in a supportive environment.

Our structured Apprenticeship Programme is designed to help you thrive, offering guidance and development opportunities throughout your 18-month journey. Upon successful completion, you will achieve a Level 3 industry-standard ICT qualification.

Desired Skills and Qualifications

* GCSEs in Maths and English,
* A commitment to delivering first-class customer service
* Strong verbal and written communication skills
* Ability to perform well in a fast-paced 1st line support environment
* Strong organisational skills and ability to manage own workload
* Quick to learn new ideas and concepts
* A collaborative and team-oriented approach
* Flexible and adaptable in response to service needs

Staff Benefits

In return for your skills and enthusiasm, we offer a comprehensive benefits package, including:

* Competitive annual leave allowance
* 15% employer contribution to the LGPS pension scheme
* Access to discounts at local and high street retailers
* Salary sacrifice schemes, including cycle-to-work and gym membership through 'Better' leisure centres
* Ongoing support for personal and career development

Additional Information

For an informal discussion about the role, please contact Paul Farrugia on 01737 276456.

We are proud to be an equal opportunities employer and participate in the guaranteed interview scheme for disabled and ex-armed forces candidates who meet the essential criteria.

Closing Date: 22 June 2025
Interviews: Week commencing 30 June 2025

Our Values and Behaviours

We’re committed to fostering a supportive, inclusive, and forward-thinking working culture. Our values guide how we work—being commercial, innovative, adaptable, and team-focused. We're looking for applicants who share and reflect these values in their approach to work.

See '[Who we are](http://www.reigate-banstead.gov.uk/info/20044/your_council/915/working_here)' as a council, to find out more about us.

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Click here to view a Job Summary, Person Specification and Employment Pack.