REFERENCE REQUEST

**Name of applicant: Jael Casas**

**Position applied for:** **Newly Qualified Social Worker**

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| **1. To be completed by all Referees** | |
| What is your name and your relationship to the candidate?  (For example: Manager, Headteacher, etc) |  |
| How long have you known the candidate?  (Please state time period, for example 6 years) |  |
| Are you personally related to the candidate?  (If yes, what is the relationship?) |  |
| Date reference completed: |  |
| **2. To be completed by current or previous employer of the candidate only** | |
| **2.1 Employment details** | |
| Job Title |  |
| Employment status: Employee or Agency worker |  |
| Period of Employment  **(Please provide exact dates)** | From:  To: |
| Continuous Local Government Service  **(Please provide exact dates (DD/MM/YYYY) of any previous continuous service if applicable)** | From:  To: |
| Current Salary |  |
| **2.2 Employment Record** | |
| Please provide brief details of any live warnings due to disciplinary or capability proceedings and, where appropriate, please comment on the nature of these warnings. | |
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| **2.3 Safeguarding of children and vulnerable adults** | |
| **Please only answer the following questions if the job that the candidate is applying for has access to children and / or vulnerable adults (or their records).** | |
| Access to children (or their records)?  (To be completed by Wirral Council) | YES or N/A |
| Access to vulnerable adults (or their records)?  (To be completed by Wirral Council) | YES or N/A |
| **Are you aware of any reason why the candidate would be unsuitable to work with children or vulnerable adults?** | |
|  | |
| **2.3.1 Safer Recruitment verification** | |
| **In line with Safer Recruitment for those working with children and/or vulnerable adults please complete below.** | |
| **Referee contact number:**  **Preferred availability:** | |
| Date verified  (To be completed by Wirral Council) |  |
| Name and job title of person verifying  (To be completed by Wirral Council) |  |
| **3. To be completed by all Referees - Additional Information** | |
| Please add any additional information that you consider relevant, including any comments in relation to the candidate’s skills, knowledge and experience pertinent to the job role. | |
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