**PART 1 – Application Form (Teacher)**

Please complete this application form in full and return as specified in the role advert.

Your data will be handled in compliance with the Data Protection Act 2018 (DPA 2018) and UK GDPR. By submitting this form, you consent to your data being processed. If appointed, additional personal and sensitive information (e.g., bank details, medicals) will also be managed under these regulations.

This position is exempt from the Rehabilitation of Offenders Act 1974. It is an offence to apply for this position if you are barred from working in regulated activity with children.

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| **Personal Details** |
| Title |  |
| First Name |  |
| Surname |  |
| Date of Birth |  |
| Address |  |
| Telephone Number  |  |
| Email Address  |  |
| National Insurance Number  |  |
| Teacher Number  |  |
| **Position applied for** |  |
| Application for the post of |  |
| Name of school or location of employment |  |
| **Relationship to Directors, Local Academy Board or Employees** |
| Please disclose any personal relationships with Directors, Governors, or employees of Concordia Multi Academy Trust. While they may still provide a reference, any attempt to influence the selection process will result in removal from consideration. |
| **Trustee, Local Academy Board, or Employee**  | Name |  |
| Relationship |  |
| Work Location |  |
| Their current role |  |
| **References:** \*\* Please note that, in line with safer recruitment practices, references may be sought prior to interview for positions within the school\*\* |
| **Present/most recent employer** | Name |  |
| Relationship |  |
| Address |  |
| Postcode |  |
| Telephone Number(s) |  |
| Email Address |  |
| **Previous employer/other** | Name |  |
| Relationship |  |
| Address |  |
| Postcode |  |
| Telephone Number(s) |  |
| Email Address |  |

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| **Current employment details** |
| Title of present/most recent post |  |
| Name, address, type of school/establishment |  |
| Telephone number |  |
| LA/employing body |  |
| Date appointed |  |
| Date left |  |
| Age range taught |  |
| Temporary/permanent |  |
| Full time/part time |  |
| Salary details/spinal point |  |
| **Previous employment** |
| **Job Title** | **Employer Name/Address** | **Numbers on roll** | **Age range taught** | **Start Date**  | **End Date**  | **Reason for leaving** |
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| Please discuss any gaps in employment history: |
| **Training and Qualifications -** Including GCSE’s, A Levels, degree or other qualifications |
| **Dates of Study**  | **College/University/other** | **Qualification gained including grade** |
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| **Driving Licence** |
| Do you hold a valid driving licence? |  |
| Detail any endorsements or penalty points |  |
| **Employment Rights to work in the UK** |
| Are you eligible to work in the UK? |  |
| **Online Searches -** In accordance with Keeping Children Safe in Education (KCSiE) guidance, please provide the relevant URL for online/social media checks to be completed. |
| Facebook URL |  |
| Twitter / X |  |
| LinkedIn URL |  |
| Other social media  |  |

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| **Capability and Disciplinary** |
| Have you ever been involved in capability proceedings? If yes, please provide details.  |  |
| Have you ever been disciplined for other matters whilst in your employment? If yes, what was the nature of the disciplinary. |  |

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| Safeguarding and Child Protection History  |
| Have you ever been involved in child protection investigations, disciplinary cases, or allegations related to the safety and welfare of children? If yes, provide details.**Note**: Resolved/unfounded allegations with no concerns about your behaviour are unlikely to be problematic. However serious, unresolved, or repeated concerns must be disclosed. |  |
| Have you had a Disclosure and Barring Service (DBS) check for child safeguarding purposes through a previous job, volunteering role, or other organisation. |  |
| Are you registered with the DBS update Service?  |  |
| Have you ever been referred to the DBS or any Government Department for concerns relating to misconduct or potential barring from working with children or vulnerable individuals?  |  |

**Declaration and Signature:**

I declare that the information I have provided in this application form is accurate, complete, and true to the best of my knowledge. I understand that any false information or deliberate omission may disqualify my application or, if employed, may lead to my dismissal.

I consent to Concordia Multi Academy Trust processing the information I have provided for recruitment and employment purposes in accordance with applicable data protection legislation, I understand that this information will be retained securely and confidentially.

**Applicant Name (Printed):** Click or tap here to enter text.

**Applicant Signature**: Click or tap here to enter text.

**Date:** Click or tap here to enter text.