


# PERSON SPECIFICATION

Post:

Teaching Assistant (Level 2)

School:

Our Lady Star of the Sea Catholic Primary School

	<b>Essential (E) or Desirable (D)</b>
<b><u>Skills</u></b> <ul style="list-style-type: none"> <li>• Ability to work effectively within a team environment, understanding classroom roles and responsibilities</li> <li>• Ability to build effective working relationships with all pupils and colleagues</li> <li>• Ability to promote a positive ethos and role model positive attributes</li> <li>• Good personal numeracy and literacy skills</li> </ul>	E  E E E
<b><u>Knowledge and Understanding</u></b> <ul style="list-style-type: none"> <li>• General understanding of national curriculum and other basic learning programmes/techniques including working with children with SEN</li> <li>• General awareness of inclusion, especially within a school setting</li> <li>• Experience of resources preparation to support learning programmes</li> <li>• Effective use of ICT to support learning</li> <li>• Understanding of other basic technology – video, photocopier</li> </ul>	E  E D E D
<b><u>Qualifications and Training</u></b> <ul style="list-style-type: none"> <li>• Minimum 2 years' experience of working with and/or caring for children within specified age range/subject area or NVQ II or equivalent in teaching assistance</li> <li>• Above within an educational setting</li> <li>• Requirement to complete DfES Teacher Assistance Induction Programme</li> <li>• Willingness to participate in relevant training and development opportunities</li> <li>• Training in the literacy/numeracy strategy</li> <li>• Training in special educational needs strategies</li> <li>• Willingness to undertake appointed person certificate in first aid administration</li> </ul>	E  D  E E  D E D
<b><u>Professional Values and Practice</u></b> <p>Must be able to demonstrate the following:</p> <ul style="list-style-type: none"> <li>• High expectations of all pupils; respect for their social, cultural, linguistic, religious and ethnic backgrounds; and commitment to raising their educational achievements</li> <li>• Ability to build and maintain successful relationships with pupils, treat them consistently, with respect and consideration, and demonstrate concern for their development as learners</li> <li>• Demonstrate and promote the positive value, attitudes and behaviour they expect from the pupils with whom they work</li> <li>• Ability to work collaboratively with colleagues, and carry out role effectively, knowing when to seek help and advice</li> <li>• Able to liaise sensitively and effectively with parents and carers, recognising role in pupils' learning</li> <li>• Able to improve their own practice through observations, evaluation and discussion with colleagues</li> </ul>	E  E  E  E  E