|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Employee Specification Form** | Post Number | |  | |
| Job Title | | Level 2 Teaching Assistant | |
| Department | | The Priory Parish CE Primary School | |
| Prepared by and date | | Sophie Ellison June 25 | |
|  | | | | |
| **Essential Personal Attributes** | Stage Identified | **Desirable Personal Attributes** | | Stage Identified |
| **Qualifications**   * NVQ Level 2 for Teaching Assistants or equivalent as per QCA document * Good English, Maths and Computing skills | App | **Qualifications**   * First aid training for young children (Paediatric first aid) * Evidence of further related training or interests * Food hygiene certificate | | App/Int |
| **Experience**   * Enthusiastic and excellent practitioner * At least 1 years recent experience of working in a school setting * Experience of supporting children across the curriculum * Experience of working in Early Years settings | App/Int | **Experience**   * A range of behaviour management skills and strategies. * Supporting children with a range of needs. | | App/Int |
| **Knowledge and skills**   * Demonstrate knowledge and understanding of the Primary Curriculum and EYFS statutory framework * Good understanding of safeguarding policy and procedures * Ability to work in partnership with parents / carers | App/Int | **Knowledge and skills**   * Ability to use basic technology to support learning needs * Ability to deliver interventions to support learners understanding of key concepts and knowledge. | | App/Int |
| **Special Requirements**   * Good organisation and time management skills * Ability to build and maintain effective relationships * Approachable and flexible * Able to adapt to changing circumstances and new ideas in a positive and creative manner * Friendly, fair and caring nature * Honest, reliable and dependable * Willingness to work as part of a team | App/Int | **Special Requirements**   * A commitment to continuing professional development * Willingness to participate in the wider life of school | | App/Int |