

Job Description

Job Title	Residential Child Care Officer
Grade	Band G
Reporting To	Registered Manager
JD Ref	PC0095G

Purpose

Work directly with children and young people with disabilities within a residential and short breaks setting, ensuring they are not only offered the highest level of care but also that their emotional and developmental needs are met.

To develop, monitor and review Personal Profiles and Support Plans for young people to meet the stated objectives of the young persons Care Plan, providing a flexible and Person Centred response to young people and their carers.

Main Duties And Responsibilities

- Work directly with young people to ensure that all aspects of their personal care needs of children and their families are met both within residential and short break services for young people.
- To undertake Key Worker roles for young person ensuring that the assessment, monitoring and review of individual young peoples needs are clearly and accurately recorded ,attending meetings as required.
- To ensure the risks that are identified within individual young people's Personal Profiles are managed effectively, risk assessments are produced and to aid the development of risk management strategies to support young people.
- Ensure all health and safety procedures are complied with to provide for a safe workplace and living environment.
- Support managers in the improvement of the homes performance against Children's Homes Regulations and Quality Standards.
- Support the Registered Manager in ensuring the service is delivered in line with and taking

account of the department's Equal Opportunities Policy.

- Participate in planned programmes of care both within residential homes and in the community which meet not only the physical needs, but social and emotional needs of the young people.
- To encourage young people to participate in leisure activities and to record all progress against goal-based outcome
- Enjoy, achieve, create impact, and thrive in the role and organisation.
- Live our values in the role and organisation.
- Adhere to and comply with all relevant corporate policies and procedures including Health & Safety, General Data Protection Regulations (GDPR), Corporate Governance and Code of Conduct.
- Any other duties commensurate with the grade.

Role Specific Knowledge, Experience And Skills

- Level 3 Diploma Children and Young Peoples' Workforce – Social Care Pathway or a qualification equivalent to the Level 3 Diploma in Child Care.
- Knowledge and understanding of relevant developments and initiatives relating to children.
- Able to prioritise work and work well under pressure.
- Able to communicate with professionals and families.
- Anti-oppressive practice.
- Child-focused and centred practice, with a focus on children with complex needs.
- Partnership with other professionals.
- Engage and communicate with staff and management.
- Engage with children and families, supporting and involving them in service delivery.
- Professional accountability for decisions.
- Motivated and able to work within a pressured safeguarding environment.
- Experience in delivering services to children.
- Demonstrable experience of working with partner agencies.
- Ability to structure support to children with complex health or behavioural support needs
- Understanding of residential and short breaks practice
- Ability to plan and prioritise own workload
- Ability to write coherent reports
- Ability to respond to emergency planning processes
- Ability to promote the work of the Division
- Ability to develop and implement best practise



Additional Information

Able to work outside traditional hours, of a weekend and evening as required, adopting an agile working approach in response to business requirements

Approved By: D KEWLEY

Date Of Approval: 24/09/2020

