

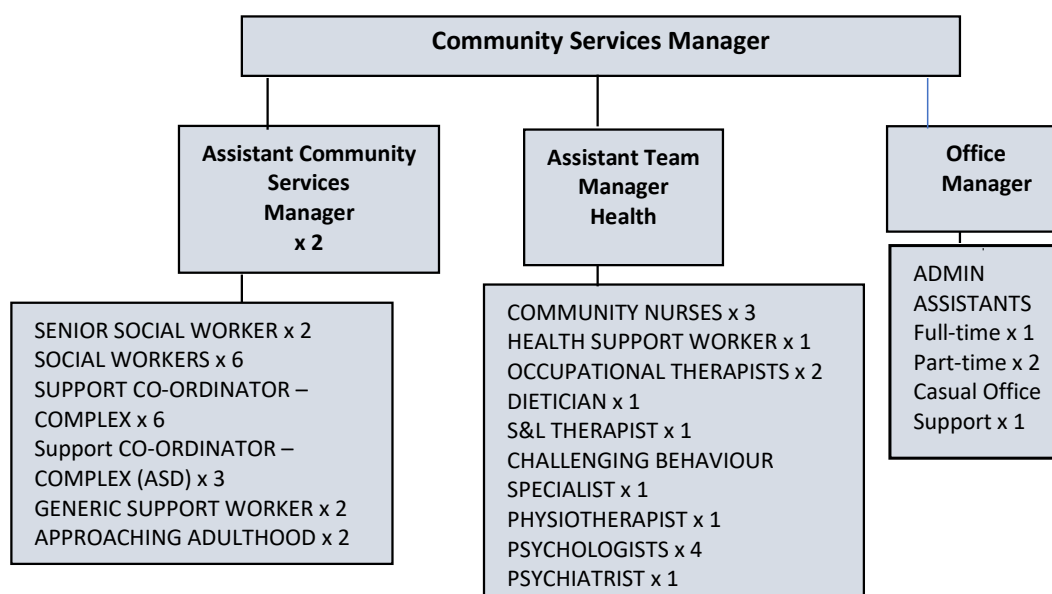
## JOB DESCRIPTION

<b>Job Title:</b>	Adults Social Worker CPTLD ASC		
<b>Directorate:</b>	People	<b>Salary:</b>	£43,693 - £45,718 plus £706 London Weighting and £963 Essential Car User Allowance
<b>Section:</b>	Adult Community Team	<b>Grade:</b>	BG F, SCP 34 – 36
<b>Location:</b>	Time Square	<b>Work Style:</b>	Flexible

### Key Objectives of the role

- To apply a strength-based approach, using the conversations model to connect people to their community/social network, and problem solve together.
- Work with people, including advocates and carers, to develop person-centred plans designed to meet needs in ways that maximises independence, choice and control, and are legal and affordable.
- Ensure that, all policies and procedures of the department are adhered to.

### Designation of post and position within departmental structure



## Daily and monthly responsibilities

- Conduct assessments, devise care and support plans and review and monitor those plans in line with Care Act responsibilities and other statutory frameworks.
- To participate in the duty arrangements for the team.
- To apply a strength-based approach, using the conversations model to connect people to their community/social network, and problem solve together.
- Work with people, including advocates and carers, to develop person-centred plans designed to meet needs in ways that maximises independence, choice and control, and are legal and affordable.
- Work with family carers to identify their needs as carers and to develop appropriate plans with the carers to meet those needs.
- When necessary, complete the Resource Allocation System and present support plans for approval in accordance with Scheme of Delegations.
- Provide support for the appropriate arrangement and implementation of those plans.
- Ensure that, throughout this work, all policies and procedures of the department are adhered to.
- Participate in safeguarding assessments and planning.
- Participate in multi-disciplinary meeting, connecting people and their families to their community and social networks enabling them to live within their own communities.
- To act in the best interest of an individual who lacks mental capacity, using the principles defined in the Mental Capacity Act (2005) to maintain their safety until a time that capacity returns, or alternative arrangements are made.

## Scope of role

Commitment to the Council's Equal Opportunities policy at all times

Commitment to working within the bounds of the Data Protection Act and GDPR legislation at all times

Such other duties as may from time to time be necessary, compatible with the nature of the post. It should be noted that the above list of main duties and responsibilities is not necessarily a complete statement of the final duties of the post. It is intended to give an overall view of the position and should be taken as guidance only

## PERSON SPECIFICATION

KEY CRITERIA	ESSENTIAL	DESIRABLE
<b>Skills and qualifications</b>	<ul style="list-style-type: none"> <li>Recognised Social Work qualification and registered with Social Work England</li> </ul>	<ul style="list-style-type: none"> <li>Safeguarding level 2</li> <li>Safeguarding level 3</li> <li>Best Interest Assessor</li> </ul>
<b>Competence Summary</b> (Knowledge, abilities, skills, experience)	<ul style="list-style-type: none"> <li>Understanding of and commitment to the requirements of safeguarding vulnerable adults and promoting their welfare</li> <li>Considerable experience of working with individuals with a learning disability and autism</li> <li>Knowledge of the relevant legislative framework and national policies</li> <li>Experience in completing mental capacity assessments</li> <li>Commitment to person-centred values, and knowledge of how to translate into practice</li> <li>Ability to communicate effectively with a wide range of people in a wide range of circumstances</li> <li>Empathic and respectful of diversity</li> <li>IT skills: Social Care Record, Word, Excel, Microsoft Outlook</li> <li>Good report writing skills</li> <li>Able to prioritise and organise workload</li> </ul>	

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- Considerable experience in a social care or healthcare setting
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#### **Work-related Personal Requirements**

- The post holder must hold a full UK driving licence (or valid equivalent). Non-UK licences must be converted to UK licences in the first six months of employment.
  - Flexibility
  - Ability to take responsibility and accept accountability at appropriate level
  - Motivated and person-centred values
  - Must work well as a team member and alone
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#### **Other Work Requirements**

- A satisfactory enhanced Disclosure and Barring Service check.
  - The ability to converse easily with members of the public and respond effectively to questions in spoken English.
  - The post is exempt from the Rehabilitation of Offenders Act 1974.
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#### **Role models and demonstrates the Council's values and behaviours**

Our values define who we are. They outline what is important to us. They influence the way we work with each other – and the way we serve our residents and engage with our communities.

We make our values real by demonstrating them in how we behave every day.

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**All staff should hold a duty and commitment to observing the Council's Equality & Diversity policy and procedures at all times. Duties must be carried out in accordance with relevant Equality & Diversity legislation and Council policies/procedures.**



EMPLOYER RECOGNITION SCHEME

SILVER AWARD 2024  
Proudly supporting those who serve.

