



## Employee Specification Form



Post Number	
Job Title	Maternity Cover Teacher
Department	Sacred Heart Catholic Primary School
Prepared by and date	Headteacher 17.06.25

Listed below are the **personal attributes** required to fulfil the duties listed in the Job Description.

Essential Personal Attributes	Stage Identified	Desirable Personal Attributes	Stage Identified
<b>Qualifications</b> <ul style="list-style-type: none"> <li>Qualified teacher status</li> </ul>	Application	<ul style="list-style-type: none"> <li>Catholic Teaching Certificate or commitment to obtaining the certificate</li> <li>First Aid</li> <li>Safeguarding</li> </ul>	Application
<b>Experience</b> <ul style="list-style-type: none"> <li>An excellent classroom practitioner with high expectations of pupils' learning, development and behaviour.</li> <li>Experience of teaching in Key Stage One, as a student or as a qualified teacher.</li> <li>Ability to assess learning and analyse data in order to identify gaps in learning and plan next steps.</li> <li>Ability to differentiate in order to address the gaps in learning and ensure that children of all abilities meet their potential.</li> </ul>	Application and Interview	<ul style="list-style-type: none"> <li>Experience of leading a subject or curriculum area</li> <li>Experience of working with parents to engage them in their child's learning</li> </ul>	Application and interview
<b>Knowledge and skills</b> <ul style="list-style-type: none"> <li>Demonstrate a secure knowledge and understanding of creative, imaginative and exciting approaches to teaching and learning, in order to challenge children of all abilities.</li> <li>Evidence of commitment to personalised learning.</li> <li>Know current legal requirements and guidance on the safeguarding and wellbeing of children.</li> </ul>	Application and Interview	<ul style="list-style-type: none"> <li>Ability to assess pupils' work accurately against national expectations</li> </ul>	Application and interview
<b>Special Requirements</b> <ul style="list-style-type: none"> <li>Commitment to a team approach</li> <li>Able to actively support the Catholic ethos of the school.</li> </ul>	Application, Reference and Interview	<ul style="list-style-type: none"> <li>An interest in broadening the curriculum through providing extra- curricular activities.</li> </ul>	Application and interview