



Multi-Skilled Operative

LEVEL:	8
ACCOUNTABLE TO:	Property Services Team Leader
SALARY:	£25,584 - £27,269 per annum (Pay Award Pending)
LOCATION:	Totnes Depot
CONTRACT:	Permanent

Job Purpose

To maintain the Council's property and assets. The role is varied and challenging, offering the opportunity to make a positive difference within the local community carrying out reactive repairs, planned maintenance and projects across our picturesque districts.

Role Profile

- To undertake jobs as detailed on the digital task management system.
- To ensure work is always completed to the relevant professional standards.
- To liaise with the team supervisor to ensure works are completed within agreed timeframes and to the required standard.
- To use your time effectively and efficiently.
- To have a flexible approach to tasks, helping us to meet the demands of a reactive work environment.
- To ensure the council's resources and equipment are used safely and responsibly.
- To ensure all activities are carried out in line with our risk assessments, method statements and safe systems of work as well as relevant health and safety regulations and codes of practice.
- To ensure the correct personal protective equipment is used for each task.
- To conduct regular inspections of tools, plant equipment and the works vehicle assigned to the post holder.
- To comply with the Council's driving standards policy and complete mandatory vehicle checks.
- To attend required training and development courses.
- To always maintain a professional manner with the general public and our customers.



- To respond politely to any complaints/feedback made by the public whilst carrying out your work.
- To collect materials, load correctly and store in a tidy fashion within the works vehicle.
- To be aware of the Property Services role and responsibilities.
- To undertake any other duties as deemed appropriate by the team supervisor/leader.

Person Specification

Qualifications

Essential	Desirable
Full UK driving license	UK 7.5tonne license
	Professional trade qualification
	Forklift license
	Health and safety qualification

Knowledge / Experience

Essential	Desirable
Experience of working within the construction/maintenance industry	Experience/training/qualification in carpentry, plastering, tiling, decorating and small building works
Using power and hand tools	
Working at heights	
Experience and ability to tow trailers	
Correct use of industry PPE	
Experience of working within H&S guidelines	



Experience and confidence with using industry chemicals (COSHH)

Skills / Abilities

Essential	Desirable
Working around the public	Working with powered access equipment
Working as part of a team	
Working independently	

General / Other

Essential	Desirable
A 'can do' attitude and approach	Experience of working for a local authority

General

The list above is not exhaustive; this role profile sets out the duties of the post at the time it was drawn up. Such details may vary from time to time without changing the general character of the duties or the level of responsibility involved.

Safeguarding Children & Adults at Risk

The Council has a Safeguarding Policy which outlines its responsibilities and the responsibilities of its employees. All employees need to be aware of this Policy and comply with the contents.

Equalities, Diversity & Inclusion

The Council has an Equalities, Diversity and Inclusion policy which outlines its commitment to creating a culture that respects and values each other's differences, promotes dignity, equality, diversity, and inclusion, encourages individuals to develop and maximise their true potential and combats prejudice, discrimination, and harassment.



Staff Code of Conduct

The public, our communities, customers, and colleagues are entitled to expect the highest standards of conduct from all people working for the Councils. The Code of Conduct sets out the general standards of conduct expected of everyone working for the Councils.

Climate Change

Contribute to the Council's corporate objectives in relation to climate change by considering the environmental impact of individual and collective actions, working to reduce resource and energy use, minimise waste, and anticipate and enhance the efficiency of services in response to a changing climate, wherever possible, to help the council reduce its own carbon footprint and that of the district.