**Person Specification – Teaching Assistant Level 3**

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|  | **ESSENTIAL** | **DESIRABLE** | **EVIDENCE** |
| **1 Qualifications** | * Level 3 qualification in Children’s Care Learning and Development or Cache Diploma in Child Care and Education. * Evidence of commitment to further training and CPD relevant to the role | * A level 3 or above qualification. * First Aid qualification. | **Application Form/Interview** |
| **2 Experience** | * Working in partnership with parents. * Planning and implementation of activities to promote learning and development in line with curriculum requirements. * Experience of working in a primary school setting. * Experience of working with children with additional needs. | * Experience of dealing with children with personal and intimate care requirements. | **Application Form/Interview** |
| **3 Knowledge and**  **Understanding** | Fully conversant with:   * Monitoring, assessment, recording and reporting of children’s progress. * Effective ‘teaching’ strategies. * Conversant with statutory requirements concerning Health and Safety, Safeguarding, Equal Opportunities, Inclusion etc. * The strategies used in the teaching of reading. | * Awareness of EYFS Development Matters as well as the current National Curriculum. | **Application/Interview** |
| **4 Skills** | * Communicate effectively and sensitively with children and adults. * Good role model for children and adults, including speech. * Good team player. * Use effective strategies to encourage children’s development. * Uses initiative/decisive. * Establish good professional relationships with parents. * Good ICT skills. * Able to work under pressure and to time constraints. * Able to review and reflect on own practice. | * Work effectively with other professionals including external agencies. | **Application/Interview** |
| **5 Personal**  **Characteristics** | * Committed. * Confident. * Approachable. * Flexible. * Creative. * Efficient/organised. |  | **Application/Interview/References** |