



Employee Specification Form

Specification for the post of: **L2 Play Leader – St John's Extended School & Holiday Club**

	Essential	Stage Identified	Desirable	Stage Identified
	Attribute		Attribute	
Qualifications	<ol style="list-style-type: none"> 1. Recognised play qualification - NVQ Level 2 Playwork or equivalent (unqualified considered or be working towards completion) 2. A commitment to continuous professional development 3. Completion of a relevant Safeguarding course or willingness to work towards completion 	Application	<ol style="list-style-type: none"> 1. First Aid Qualification 2. Food Hygiene Certificate. 3. Paediatric First Aid certificate 4. Completion of other relevant courses 	Application
Experience	<ol style="list-style-type: none"> 1. Experience of provision of safe and stimulating play work with children aged 4 to 11 years 2. Experience working as part of team within a childcare setting. 	Application	<ol style="list-style-type: none"> 1. Experience of liaising with parents/carers of children attending a play setting and promoting positive relationships. 	Application and interview
Knowledge and Understanding	<ol style="list-style-type: none"> 1. Understanding of child protection, safeguarding and bullying issues and able to demonstrate understanding of own accountabilities 2. Understanding of children's developmental needs 3. Understanding of need for confidentiality 	Application and Interview	<ol style="list-style-type: none"> 1. Health and safety certificate 	Application and Interview
Skills and Abilities	<ol style="list-style-type: none"> 1. Ability to communicate effectively with children, families and other staff 2. Highly motivated, with ability to work as part of a team and independently. 3. Ability to provide and facilitate creative play 	Application and Interview	<ol style="list-style-type: none"> 1. Good organisational and planning skills 2. Flexibility/ adaptability 	Application and Interview
Special Requirements	<ol style="list-style-type: none"> 1. Actively enjoy working with children and is sympathetic to their needs 2. Reliable, punctual and have effective time management skills 	Interview	<ol style="list-style-type: none"> 1. Have a consciousness of the Mission Statement of the school in order to contribute to its distinctive nature as a Catholic School 	Interview