

LONDON BOROUGH OF HACKNEY

POST TITLE: LGV Driver/Operative

DIRECTORATE: Climate, Homes and Economy

SERVICE: Waste Operations

GRADE: Scale 6

RESPONSIBLE TO: Waste Management Team

RESPONSIBLE FOR: Crew Members (at a supervisory level only)

PURPOSE OF THE JOB:

To drive various category 'C' (Class 2) vehicles and operate various plant in connection to the delivery of a refuse/street cleansing service. To support the local management in the common objectives set for the Waste/Street Cleansing Service.

Main Duties and Responsibilities

- To attend work at the contracted time wearing PPE (personal protective equipment)
- To be aware of and compliant with, the company's Health and safety procedures/instruction.
- At the beginning of the shift, inspect the vehicle allocated for the day in line with the vehicle daily check sheet. Serious defects affecting safety and usability must be reported to the appropriate officer.
- Where appropriate ensure that tacographs or drivers log books are properly utilised and handed in to management on a daily basis.
- Drivers to be in control of the vehicle to enable the safety mechanism to be operated in the event of any incident involving either the loaders or the operational mechanism of the vehicle. Manual domestic drivers will not normally make collections from premises but will be on hand to assist loaders at the rear of the vehicle and can empty bins into the refuse vehicle. Drivers on paladin crews where necessary will assist with the retrieval and return of paladin bins/containers. Drivers to ensure at all times that the vehicle is in such a position and condition as **not** to be likely to endanger any person or property
- All reasonable care must be taken to ensure the security and safety of the vehicle during the course of its full operational purposes

- To ensure that all reasonable actions are taken to complete the work schedules and eliminate missed collections. To report any service failings in good time in order that matters can be addressed.
- To ensure that all required paperwork is completed accurately and submitted in line with the relevant time frames.
- To ensure that all works undertaken by oneself and the crew, are done so to a high standard and that any spillage is cleared up prior to moving off
- To ensure that the vehicle exterior, hopper and cab are to be regularly cleaned and washed (at a weekly minimum frequency). Hoppers and packer plates are to be kept free from obstructions.
- All driving and collection functions are to be carried out in a manner that is safe for oneself, other employees and members of the public. To ensure that all accidents, dangerous occurrences or near misses are reported to management
- To maintain a courteous manner to members of the public ensuring that aggressive/heated situations are actively avoided.
- Where appropriate take responsibility to act as the initial contact person in relation to general queries from service users in relation to the provisions of the service in terms of advice and support.
- To support management in the identification and incorporation of necessary changes to service delivery
- To maintain a driving license in the class employed for.
- To model attitudes and behaviours as set out in the Council's Code of Conduct.
- To advise the appropriate manager of any incidents/infringements either witnessed or reported, which may be in breach of the Council's Code of Conduct
- To undertake training in all new waste management methods and in the usage of new plant and machinery (as supplied) to enhance service delivery.
- As a when required undertake vehicle washing duties, using the equipment provided including pressurised jet washers.
- This job description is not exhaustive and staff, are expected to comply with reasonable management requests commensurate with the duties of the post to maintain and enhance service delivery. This includes the moving (shunting) of vehicles to various locations as required by management and the needs of the service.

POST TITLE: LGV Driver/Operative

Ability and Knowledge

1. Able to undertake a full range of driving and collection duties in relation to a Waste/Street Cleansing Service.
2. Ability to take ownership and to improve service delivery
3. Ability to give and receive various forms of information and be able to follow appropriate instruction
4. A requirement to have a personal; and professional approach which generates credibility, respect and confidence amongst colleagues and service users.
5. Able to operate effectively within dynamic environment and to obtain new skills and knowledge with a commitment to learning.
6. Ability to organise own workload and or work effectively as part of a team
7. Able to undertake duties outside which may be in poor weather conditions.
8. Able to demonstrate knowledge of safe driving and safe operating arrangements.

Experience

1. Experience of delivering driving and cleaning services
2. Experience of carrying out routine checks and maintenance to vehicles and machinery

Qualifications

1. A full valid driving licence covering the required categories

All employees are expected to adhere to the Council's Diversity & Equality and Health and Safety Policies.

