

PERSON SPECIFICATION

REQUIREMENT

METHOD OF ASSESSMENT

At least 5 years' experience of premises management / site supervision preferably in a school.

Application Form

Ability to line manage and motivate a staff team

Application Form / Interview

Literacy and numeracy skills, including clerical ability.

Application Form / Interview /
Test (Practical Assessment)

Knowledge of computer systems

Application Form / Interview

Ability to carry out a range of maintenance handyperson duties to a high level

Application Form / Interview /

Experience & understanding of site issues pertaining to a school building.

Application Form / Interview
Test (Practical Assessment)

Experience & understanding of security issues.

Application Form / Interview

Ability to monitor team's workload and performance.

Application Form / Interview

Ability to work as part of a team and to contribute to team development.

Application Form / Interview

Ability to communicate in a professional, effective and courteous manner.

Interview

Willingness and ability to work flexible hours to meet service requirements.

Application Form / Interview

Clear understanding of equal opportunities issues both in service delivery and employment.

Application Form / Interview