

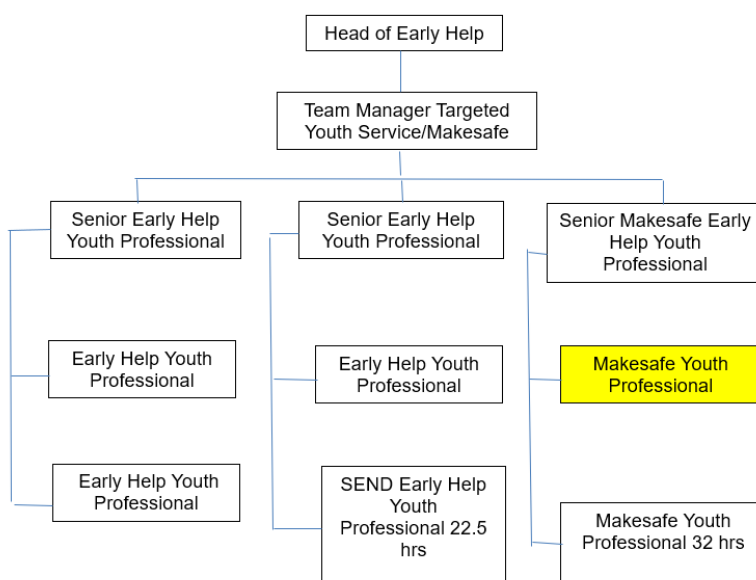
JOB DESCRIPTION

Job Title:	Makesafe Youth Early Help Professional		
Directorate:	People	Salary:	£35,235 - £39,513 Plus £706 London Weighting and £963 Essential Car User allowance
Section:	Early Help	Grade:	BG-G, SCP25-30
Location:	Braccan Walk Youth Centre	Work Style:	Flexible

Key Objectives of the role

- The Makesafe Youth EHP will work in a multi-disciplinary team (providing support to young people with a range of ages and needs some of which may be complex.
- The Makesafe Youth EHP will hold a caseload of young people to deliver targeted interventions around exploitation, whilst also supporting group work/activities to support young people when needed.
- The Makesafe Youth EHP will develop tailored interventions for young people aged 11-19 (up to 24 if they have additional needs) who are identified as vulnerable to/at risk of exploitation or missing to ensure that they are supported, safe and achieve successful outcomes.
- The Makesafe Youth EHP will support young people through undertaking holistic assessments and return home conversations reviewing progress through the intervention, ensure young people are connected to support that can continue to meet their needs following targeted support intervention.
- The Makesafe Youth EHP will work closely with colleagues across Early Help and Childrens Services to provide support, advice and training to others on exploitation, risk and missing children/young people.

Designation of post and position within departmental structure



Daily and monthly responsibilities

1. Managing a caseload of young people who are at risk of exploitation and/or require return home conversations.
2. To lead on and provide the Return Home Conversations for young people who have been missing in line with Bracknell Forest Council's statutory obligations, ensuring that timescales are met and RHC are of a high quality.
3. Work will include undertaking structured and regular one-to-one and group work interventions with young people, through a multi-agency approach, completion of the youth star and team around the young person meetings. If the Young Person is open to Childrens Services this will include contribution to Child in Need, Child Protection or Child Looked After meetings/reviews.
4. Undertake comprehensive needs/risk assessments/safety plans and ensure that case recordings meet the services' standards.
5. Maintain a range of strategies and resources to effectively engage young people, partners, and communities, particularly in relation to exploitation, safety planning and supporting young people who require RHC's.
6. To deliver appropriate interventions for individuals and groups of young people to ensure packages of support are available to address key risks that are faced by young people. This may include supporting with safe work, safety planning, budget management, parenting, independent living skills, sexual health, emotional wellbeing and other areas.
7. To plan, deliver and review individual and support plans to assist young people, using the team around the young person/family approach and principles.
8. To plan, deliver and review targeted group work activities for young people and parents/carers, such as evidence-based exploitation reduction programmes.
9. To establish and maintain effective working relationships with statutory and voluntary agencies to ensure a high standard of service to young people. In particular with colleagues from MASH, Childrens Services and Police to ensure support is coordinated and effective for young people. Managing conflicting priorities and urgent situations.
10. Work within established procedures for monitoring information, assessment, information sharing, confidentiality, safeguarding and health and safety, undertaking risk assessments where appropriate.
11. To participate and contribute to regular case planning and review meetings, supervision, appraisal, and training.
12. To deliver targeted programmes and group work where appropriate. E.g. Substance Misuse workshops exploitation, drop-ins clinics etc.
13. Ensure that all young people can contribute to key decisions affecting their lives, to campaign on issues that impact on their lives and to participate in democratic processes and decision making.

Commitment to the Council's Equal Opportunities policy at all times

Commitment to working within the bounds of the Data Protection Act and GDPR legislation at all times

Such other duties as may from time to time be necessary, compatible with the nature of the post. It should be noted that the above list of main duties and responsibilities is not necessarily a complete statement of the final duties of the post. It is intended to give an overall view of the position and should be taken as guidance only

Scope of role

As a designated flexible worker, the post holder will have the flexibility to divide their time between Braccan Walk Youth Centre, Children's Centres and Community facilities as required. Visits to family homes may also be required.

Post holder will receive an essential car allowance and will be expected to hold a valid driving licence and car.

The post holder is responsible for following and maintaining all policies and procedures. All employees working with children, young people and vulnerable adults have a responsibility for safeguarding and promoting their welfare.

The job description will be flexible to allow for changing priorities and needs and will be developed in conjunction with the Post Holder.

A number of clients may exhibit challenging behaviour be in distress and/or resist engagement There will be a need to work intensively over extended periods of time with families to effect change.

PERSON SPECIFICATION

KEY CRITERIA	ESSENTIAL	DESIRABLE
Skills and qualifications	<p>Educated to at least Level 4 in Youth work or another relevant professional or occupational qualification and /or equivalent experience.</p> <p>Educated to GCSE A-C level or equivalent (to include Maths and English).</p>	<p>Degree in Youth work or similar field.</p> <p>Up to date training in safeguarding.</p>
Competence Summary (Knowledge, abilities, skills, experience)	<p>Understanding of and commitment to the requirements of safeguarding children, young people, vulnerable adults and promoting their welfare.</p> <p>Experience of working with young people and their families, 1-1 and in groups.</p> <p>Experience of supporting young people who are at risk of exploitation through effective interventions.</p> <p>Knowledge of the legal framework for children and young people who go missing and the council's statutory responsibilities in relation to Return Home (from missing) Conversation's.</p> <p>Able to listen to, relate to and communicate well with young people and adults, and adapt communication style to meet individual needs.</p> <p>Able to work effectively as part of a team and follow and interpret instructions and guidance.</p> <p>Able to work on own initiative and plan and deal with conflicting priorities in organising own work schedule.</p> <p>Excellent communication skills / IT skills / report writing.</p> <p>Experience of delivering programmes to a group of young people.</p>	<p>Understanding of the Prevent agenda.</p> <p>Knowledge and understanding of the Supporting Families Agenda.</p>

Ability to demonstrate an understanding of information sharing and the relevant guidance / legislation supporting this.

Knowledge of undertaking holistic early help family assessments.

Up-to-date knowledge and understanding of safeguarding.

Experience of working with a multi-agency team and an understanding of possible challenges.

Able to learn and take responsibility for own development and share knowledge with colleagues and support their development.

Experience of recording sensitive information, maintaining case files and respecting confidentiality and data sharing protocols.

Understanding of early help and the wider context to which targeted youth support service operate.

**Work-related
Personal
Requirements**

The post holder must hold a full UK driving licence (or valid equivalent). Non-UK licences must be converted to UK licences in the first six months of employment.

This role has been identified as public facing in accordance with Part 7 of the Immigration Act 2016; the requirement to fulfil all spoken aspects of the role with confidence in English applies

Able to demonstrate a restorative, patient, friendly approach.

Able to prioritise competing demands and work under pressure

Committed to equal opportunities.

Experience and skills in the use of IT platforms for communication, recording and managing work programmes.

**Other Work
Requirements**

A satisfactory enhanced Disclosure and Barring Service check. This post

is exempt from the Rehabilitation of Offenders Act 1974

As a designated flexible worker, the post holder will have the flexibility to divide their time between Braccan walk, schools and visits to family homes will also be required.

Able to work weekends and evenings.

Able to set up and pack away the equipment for sessions which will involve some lifting and carrying.

Role models and demonstrates the Council’s values and behaviours	<p>Our values define who we are. They outline what is important to us. They influence the way we work with each other – and the way we serve our residents and engage with our communities.</p> <p>We make our values real by demonstrating them in how we behave every day.</p>
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All staff should hold a duty and commitment to observing the Council’s Equality & Dignity at Work policy at all times. Duties must be carried out in accordance with relevant Equality & Diversity legislation and Council policies/procedures.

