

Person Specification

Post title	Trade Apprentice - Electrician	Post ref	AHR5080
Department	Housing Operations		

Competencies		
<i>Please refer to the relevant competency framework for more information about the behaviour descriptors for each competency. All competencies within the relevant framework are applicable to the post and the ones that have prioritised for recruitment are detailed below.</i>		
Competency framework relevant to the post:	Essential / Desirable Assessment	
Delivering value for money and quality services	Interview	
Communication	Interview	
Team working	Interview	
Skills	Essential / Desirable	Assessment
Excellent communication skills – written and verbal	Essential	Application Form/ Interview
Able to work to deadlines and manage your time effectively	Essential	Interview
To be able to work flexibly and adapt to changing requests and need	Essential	Interview
Good interpersonal and customer service skills with a friendly nature	Essential	Interview
To work positively and effectively as part of a team with a can-do attitude	Essential	Application Form/ Interview
Good attention to detail and taking pride in your work	Essential	Application form/Interview

Knowledge	Essential / Desirable	Assessment
Understanding the importance of confidentiality and GDPR principles	Essential	Application Form/ Interview
To demonstrate and commitment to and understanding of diversity/equality	Essential	Application Form/ Interview
To be competent in the use of basic Microsoft packages and have good IT skills	Essential	Application Form/ Interview

An awareness of Health and Safety and an understanding of its importance in the workplace	Essential	Application Form/ Interview
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Behaviours	Essential / Desirable	Assessment
A clear passion and enthusiasm for Electrical Installation and a commitment to this career pathway	Essential	Application Form/ Interview
A commitment to changing, learning and improving self and understanding of the expectations of the apprenticeship programme	Essential	Application Form/ Interview

Qualifications	Essential / Desirable	Evidence
Maths, English and Science at grade 9-4 (mandatory to be eligible to enrol onto the apprenticeship)	Essential	Application Form/ Certificates

Additional information / other requirements of the post
<p>You must work with your assessor to complete course work on time and to a high standard.</p> <p>You must conduct yourself in a safe and diligent manner, both in the workplace and at college and comply with health and safety policies and procedures.</p> <p>You will be required to undertake a competency-based skills scan and aptitude test to demonstrate you have the skills required to carry out the apprenticeship at college.</p> <p>A Colour blindness exam is required for Electrical Apprenticeships – this will be conducted by the college prior to offer of employment</p>

Date produced / last amended
18 July 2025