

Job Description

Position Details

Position:	Playworker
Directorate:	Children, Young People and Families
Service:	Childcare and Play
Position no:	BG16951
Grade:	2
Hours of work:	28 hrs per week – school holidays
Work style:	Service Based Worker – Blaina ICC
DBS required:	Enhanced Disclosure with Child Barred List
Contact:	Sharon Cargill Tel: 07773 472165
Date:	30 th July 2025

Politically Restricted? ☐ Yes* ☒ No

* The position is politically restricted within the provisions of the Local Government and Housing Act 1989 as prescribed in the Local Government Officers (Political Restrictions) Regulations 1990

About the Position

Reporting to: Sharon Cargill

Responsible for: Delivery of play opportunities during school holidays.

Principal Accountabilities

1. Support the delivery of school holiday play provision offering a range of play opportunities for vulnerable children and young people.
2. To help children and young people identify their goals and build the skills and experience to allow them to reach their full potential, helping them to build friendships and form lasting social networks.
3. To ensure safety and correct supervision of children.
4. To assist in developing and maintaining an environment that is stimulating, challenging and supports a range of play types and reflects the Playwork curriculum underpinned by the Playwork Principles.
5. To support the Play Leader in the risk assessment, inspection and preparation of any site being used to deliver play opportunities.
6. To ensure that the play opportunities provided are accessible for ALL children.
7. To make assessments that balance risk and play with reference to age-appropriate behaviour and materials.
8. To help develop an atmosphere, environment and culture that encourages personal, social growth and development.

9. To support the Play Leader with planning, contributing ideas for activities and helping to physically prepare resources prior to delivery.
10. Undertake continuous personal development in order to exceed National Minimum Standards.
11. Support the Local Authorities Play Sufficiency Duty and the work of the Early Years, Childcare and Play Team.
12. To care for and safeguard Council equipment.

General Accountabilities

1. To comply with the Council's Policy Statement on Health, Safety and Welfare at Work.
2. To positively promote the Council's Strategic Equality Plan and ensure commitment to anti-discriminatory practice.
3. To demonstrate a commitment to ongoing personal development.
4. To adhere to data protection principles whilst undertaking your duties.
5. To be responsible for undertaking your duties in a way that safeguards and promotes the welfare of children, young people and adults at risk. You must bring issues of concern regarding the safety and welfare of children, young people and adults at risk to the attention of the Safeguarding Officer in your service as soon as you become aware of them.
6. Undertake other duties that may be required of you, commensurate of your grade or general level of responsibility within the organisation.

This job description sets out the main responsibilities of the position at the date it was drawn up. Such duties may vary from time to time without changing the general character of the post or the level of responsibility.

Person Specification

Requirements	Essential (E) / Desirable (D)	Assessment methods: Application (A), Interview (I), Presentation (P), Test (T), Probationary Period (PP), other please specify
Qualifications		
Minimum of Level 2 Playwork qualification	Essential	A
Level 2 Food Hygiene Certificate	Desirable	A
Paediatric First Aid	Desirable	A
Previous experience of working in a playwork setting or in a community setting working with children	Essential	A, I
Experience		
Experience of delivering play sessions in the outdoor, natural environment	Essential	A, I
Experience of delivering play opportunities and applying the Playwork Curriculum	Essential	A, I
Awareness of social problems affecting children, young people and their families in Blaenau Gwent	Desirable	A
A good understanding of the importance of play for children, young people and the wider community	Essential	A, I
Knowledge / Skills		
Knowledge of the Playwork Principles	Essential	A, I, PP
Ability to work on own initiative and as part of a team	Desirable	A, I, PP
Personal Attributes		
To interact and communicate effectively with children, parents and other visitors	Essential	A, I, PP
Capacity to maintain good working relationships with other professionals	Desirable	PP
Able to adapt quickly and flexibly to situations to ensure the smooth running of sessions should unexpected events occur	Essential	A, I, PP
Interpersonal skills and the ability to relate positively to children and young people	Essential	A, I, PP
Practical experience of planning appropriate, stimulating play activities and opportunities for children	Desirable	A, I, PP
Special Working Conditions / Requirements		
Ability to drive and use of a car for work purposes	Essential	A
Must be able to work during school holidays	Essential	A, PP

Minimum Welsh Language Skill Requirements	Assessment methods: Application (A), Interview (I), Presentation (P), Test (T), Probationary Period (PP), other please specify
Welsh Language Skills Level 0. Level 1-5 is desirable. Training is optional.	A
Welsh Language Skills Level 1 Entry / Courtesy (as a minimum) are desirable and need to be learnt when appointed. Training required: "Welcome Part 1 & 2" (10 hours in total)	
Welsh Language Skills Level 1 Entry / Courtesy (as a minimum) are essential. Training required: "Welcome Part 1 & 2" and "Welcome Back Part 1 & 2" (20 hours in total).	

For further information on the above please refer to the [Welsh Language Skills Guidelines](#)

Welsh language skills requirements beyond the minimum stated above e.g. fluent speaker / proficient writer will be outlined within the person specification under qualifications and skills.

Personal Competencies

All competencies are regarded as essential, although it is recognised that some may be achieved over a period of time. All employees are expected to continually develop their competencies in line with the appropriate framework. In addition to those assessed as part of the recruitment process, competencies will be assessed during the probationary period and through the Council's performance coaching scheme.

Competencies – Delivering the Service	Assessment methods: Application (A), Interview (I), Presentation (P), Test (T), Probationary Period (PP), other please specify
Plans ahead, organises work in advance	PP
Involves line manager / colleagues in setting and meeting targets	PP
Reorganises work when necessary	PP
Sees tasks through to completion whenever possible	PP
Seeks help if workload becomes unmanageable	PP
Uses initiative to report issues that arise that impact on others	PP

Competencies – Improvement and Change	Assessment methods: Application (A), Interview (I), Presentation (P), Test (T), Probationary Period (PP), other please specify
Is prepared to try new things & feedback results	PP
Understands that changes are needed if things are to be improved	PP
Finds new and creative ways of doing things better	PP
Actively seeks to develop own skills and knowledge	PP
Learns from mistakes & welcomes constructive feedback	PP

Competencies – Providing Excellent Customer Service	Assessment methods: Application (A), Interview (I), Presentation (P), Test (T), Probationary Period (PP), other please specify
Recognises the importance of high standards of customer service	PP
Is committed to providing an excellent service to all the citizens of Blaenau Gwent	PP
Understands the links between own professionalism and the possible impact on the Authority's image	PP
Has a professional attitude that sets an example to colleagues	PP
Takes pride in own work and that of colleagues	PP
Is respectful, courteous and helpful at all times	PP

Competencies – Team working	Assessment methods: Application (A), Interview (I), Presentation (P), Test (T), Probationary Period (PP), other please specify
Reacts constructively to others' suggestions and requests	PP
Recognises potential value of others' opinions and actively seeks their contributions	PP
Asks for help when necessary	PP
Actively seeks to help others	PP
Is aware of the impact of own behaviour on others	PP

Competencies – Communicating	Assessment methods: Application (A), Interview (I), Presentation (P), Test (T), Probationary Period (PP), other please specify
Adapts content and style to help others understand	PP
Makes sure that people are regularly informed	PP
Uses appropriate language, gestures and tone when talking with others	PP
Checks others have understood & seeks advice when necessary	PP
Actively seeks to improve all forms of communication with others	PP
Communicates professionally by using formal channels appropriate to the situation	PP

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