

SCHOOL CLEANER

JOB DESCRIPTION

The Cleaning staff are responsible to the Business Manager. They will, under the direction of the Housekeeper, maintain the high standards of cleanliness and hygiene expected in the school by undertaking the following duties.

* Mopping
* Sweeping
* Emptying Bins
* Dusting
* Vacuuming
* Cleaning Desks
* Cleaning Toilets
* Cleaning paintwork & walls
* Scrubbing floors with equipment supplied
* Ensuring they have the necessary supplies within their area
* General cleaning duties as directed by the housekeeper

Any other duties as reasonably directed by the Headmistress and Business Manager.

Staff will be allocated an area for which they are responsible, in the event of staff absences you will be required to undertake other duties as directed by the Headmistress, Business Manager and Housekeeper.