PERSON SPECIFICATION PRO FORMA

Post: Public Health Lead

Post No.

Department: Public Health Division: Public Health

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| Personal Attributes Required  (considerations) | Essential (E)  Or  Desirable (D) | Method of Assessment  (suggested) |
| **QUALIFICATIONS/TRAINING**  Knowledge of specialist public health fields acquired through relevant degree plus additional training and/or experience to Master’s degree (MPH) or equivalent.  Registered, or working towards registration as a Public Health Practitioner. | E  D | A/I  A/I |
| EXPERIENCE  Substantial experience in strategic public health/health related posts and facilitating change in practice  Experience of project management, commissioning and budget management  Experience of engaging stakeholder in a multi agency, multi partnership format.  .  Experience of engaging with elected members and or clinicians. | E  D  E  E | A/I  A/I  A/I  A |
| SKILLS/KNOWLEDGE/APTITUDES  Proven ability to apply professional judgement in resolving complex and diverse public health and commissioning issues.  Ability to act on own initiative and professional judgemental within the scope of the role.  Excellent communicator in oral, written and presentation skills. Skilled in communicating and negotiating with and influencing colleagues, partners and stakeholders at a senior level.  Ability to build effective working relationships and engage the public and service users in service development.  Ability to create complex, high quality written material, including statistical tables, for a wide readership.    Effective team member with strong interpersonal, influencing and facilitation skills.  Flexible, pro-active, uses initiative, prioritises, manages own workload and works well under pressure and to tight timeframes with minimal supervision.    Ability to carry out research and evaluate research carried out by others. Proven ability to assess, plan, prioritise, monitor and evaluate a range of interventions.  Ability to analyse and interpret information for effective decision making.  Computer literate to enable reports, presentations, spread sheets, databases, and artwork to be produced.    Ability to manage budgets and prepare bids for external funding.    Understanding of epidemiology and statistics, public health practice, health promotion, health economics, health care evaluation .    Awareness of methods of developing clinical quality assurance and evidence based clinical practice.    Comprehensive knowledge and understanding of social and political environment, including national and local policy, strategies and guidance. | E  E  E  E  E  E  E  E  E  E  E  E  E  E | A/I  A/I  A/I  A/I  A/I  A/I  A/I  A/I  A  A  A/I  A/I  A/I  A/I |
| SPECIAL REQUIREMENTS  This post is registered as exempt from the Rehabilitation of Offenders Act 1974 and in accordance with the Police Act; the successful candidate must be able to obtain satisfactory Enhanced Criminal Record Disclosure in order to be appointed to the post. In the respect a criminal record check will be undertaken prior to confirmation of appointment.  The post holder must travel independently over a wide geographical area. | E  E |  |

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| AF | = Application Form |
| I | = Interview |
| T | = Test |
| P | = Presentation |