

THE ROLE OF THE GRADUATE LANDSCAPE AND BIODIVERSITY OFFICER

JOB DESCRIPTION

Title: Graduate Landscape and Biodiversity Officer

Service: Planning Services

Grade: 1

Responsible to: Planning Policy Manager

Key Tasks

1. To assist the Principal Landscape and Biodiversity Officer in the production and implementation of the Borough Council's landscape and biodiversity policies and guidance, including technical literature and publicity material.
2. To assist the Principal Landscape and Biodiversity Officer with or undertake and commission various landscape and biodiversity based evidence studies for plan making including LVIAs, landscape sensitivity studies, desk based environmental appraisals.
3. To assist and advise other Services on landscape and biodiversity matters and specific projects as required.
4. To support the Principal Landscape and Biodiversity Officer in working with and contributing to partnerships including the Kent High Weald Partnership, the High Weald National Landscape Partnership, Kent Nature Partnership and other similar initiatives.
5. To support the Principal Landscape and Biodiversity Officer in advising development management officers on landscaping and biodiversity issues and on the strategic implications of landscape and biodiversity policies and guidance, through written reports, development teams and presentations.
6. To support the Principal Landscape and Biodiversity Officer in preparing and presenting evidence on landscape and biodiversity matters for appeals and appear as an expert witness for Informal Hearing, Public Inquiries and Local Plan Examinations as appropriate according to the post holders qualifications and experience.
7. To support the Principal Landscape and Biodiversity Officer in advising on the environmental impact of strategic infrastructure and development including transport initiatives.
8. To support the Principal Landscape and Biodiversity Officer in preparing and co-ordinating the Service's response to proposed landscape and biodiversity legislation/advice/initiatives of other agencies and organisations.
9. To contribute to the development and implementation of the Borough Council's Environmental Strategy.
10. To undertake public consultation exercises and attend public meetings.
11. To support the Principal Landscape and Biodiversity Officer in attending, as required, Cabinet and Committee meetings of the Council.
12. To meet the standards and targets, which are set out in the Service Plan and are directly associated with the duties of the postholder.
13. To undertake such other duties as may reasonably be required by the Head of Planning Services, the Planning Policy Manager, and the Director of Finance, Policy and Development (s151 Officer).
14. To assist the Principal Landscape and Biodiversity Officer and the Planning Policy Manager in maintaining good internal and external relations and ensuring that Planning Services demonstrate care and respect for its customers and a responsiveness to their needs.

NB This job description is not intended to be an exhaustive list of all the tasks and responsibilities in the post. It may be changed in the light of experience and emerging needs of the Service.