**Greenleas Primary School**

**Class Teacher Job Description**

**General Duties**

* To meet the requirements of a teacher as set out in the current School Teachers’ Pay and Conditions Document.
* To carry out professional duties and to have responsibility for a KS1 Class
* To share in the corporate responsibility for the welfare and discipline of all children.
* To have professional regard for the ethos, policies and practices of the school, and maintain high standards in your own attendance and punctuality.
* To actively support the school’s policies relating to equality, inclusion, safeguarding and well-being, confidentiality and social networking.
* To promote the school and celebrate its success at every opportunity and make a positive contribution to the wider life of the school

**Specific Responsibilities**

* To plan and deliver a curriculum appropriate to the needs of all children and in accordance with the requirements of the National Curriculum, the Wirral Agreed syllabus for RE, school policies and schemes of work.
* To assess, record and report the development, progress and attainment of pupils in accordance with the schools’ assessment and evaluation procedures.
* To monitor, mark and assess pupils’ work, using these assessments to inform planning and set targets that promote continuity and good progress.
* To create and manage a caring, supportive, purposeful and stimulating environment which is conducive to children’s learning.
* To use a positive relational approach to ensure excellent behaviour, high expectations and positive attitudes within the classroom and the school.
* To effectively lead and manage the work of Teaching Assistants and other adults within the classroom.
* To build and maintain partnerships with parents and carers and to communicate with them about pupils’ learning and progress.
* To work in partnership with the children, their parents, other members of staff and outside agencies to promote the well-being and educational progress of each pupil.
* To support and contribute to pupil’s social, moral, spiritual and cultural development.
* To contribute to meetings, discussions and management systems necessary to co-ordinate the work and development of the school.
* To be part of a whole school team, actively involved in decision-making on the preparation and development of policies and programmes of study, teaching materials, resources, methods of teaching and pastoral arrangements.
* To participate and engage with the Appraisal process to enable professional development and improvement.

**Curriculum Development**

The STPCD states that teachers are expected to contribute, both orally and in writing as appropriate, to curriculum development by sharing their professional expertise with colleagues and advising on effective practice.

* To take responsibility for managing a curriculum area across the school.
* To develop plans which identify clear targets and success criteria for its development and / or maintenance.
* To promote ambition and high expectations within the TBC curriculum.
* To promote and share good practice linked to a subject.
* To provide the Headteacher and/or other relevant staff with relevant resources and information to develop best practice.

**Post-threshold expectations:**

* To be highly competent in all areas of the Teaching Standards.
* To be a role model for teaching and learning, and supporting the teaching and learning of others through coaching and mentoring.
* To make a substantial and sustained contribution to the raising of pupil standards across the school, particularly in TBC.
* To contribute effectively to the work of the wider school team.
* To play a critical role in the life of the school.
* To take advantage of appropriate opportunities for professional development and use the outcomes to improve pupils’ learning.

**To whom responsible**

* As a member of the teaching staff you are accountable through the Band Leader to the Headteacher**.**