



Ribble Valley  
Borough Council  
[www.ribblevalley.gov.uk](http://www.ribblevalley.gov.uk)



Excellent  
pension scheme



Training and  
development



Generous annual  
leave entitlement



Christmas  
leave



Flexible  
working hours



Annual  
pay review



Employee assistance  
programme



Family friendly  
policies



Staff discount at  
Ribblesdale Pool



**Guaranteed interview if all  
essential criteria are met.**

*We are an equal opportunity  
employer and applications are  
welcome from all minority groups.*



## ICT Support Officer Council Offices - Clitheroe

**Reference:** RES265

**Pay:** Scale 4 (scp 10-13) £27,694 to £29,064 per annum

**Hours:** 37 hours per week

A key role in assisting in support of the Council's ICT systems including installing PCs, software and printers; and dealing with ICT-related queries and problems.

You will also provide day to day support for the many corporate systems that we operate and assist in the support and maintenance of our ICT security arrangements.

You will provide support in the use of new hardware and software, and ensure that staff are informed of any technical issues.

You must be an excellent communicator, able to explain technical issues to non-technical people and have a good understanding of PCs and related equipment.

Join us to receive a host of benefits such as flexible working hours (flexitime scheme in operation), generous leave entitlement, occupational pension scheme, and training/development opportunities.

A DBS check is required and will be undertaken once an appointment is made.

**Closing date:** Sunday, 28 September 2025

**Interview date:** Thursday, 9 October 2025

**To apply online:** [ribblevalley.gov.uk/jobs](http://ribblevalley.gov.uk/jobs)

**Other ways to apply:** For a paper application pack, send your contact details and vacancy reference number to [HR@ribblevalley.gov.uk](mailto:HR@ribblevalley.gov.uk) or call 01200 414596 (24-hour answerphone)

**Reasonable adjustments:** For any part of the recruitment process, please email us or provide further information on your application form.

**Right to close early:** We reserve the right to close job vacancies before the deadline, so please apply early to avoid disappointment.