

ROLE DESCRIPTION

Job Title	Devolution Manager
Salary Band	SCP 41-43
Reporting to	Head of Network Development
Directorate	Place
Service Area and sub area	Transport
Team	Network Development
Political Restriction	Yes

1. Primary Purpose of the Post
Reporting the Head of Network Development, this role will help shape and execute future devolution strategy for the Liverpool City Region Combined Authority (LCRCA) in respect of transport networks, services and assets. This role will focus on integrating local transport ambitions into national planning, ensuring legal and strategic alignment, and identifying opportunities where further devolution can enhance transport networks.
2. Your responsibilities
<ul style="list-style-type: none"> • Lead engagement with Strategic Authorities and the Mayor to support the devolution of transport powers, services, and infrastructure. • Coordinate the integration of local transport ambitions into national transport planning, including through partnerships with bodies such as Great British Railways. • Support the development and implementation of statutory roles for the LCRCA in rail governance and planning. • Facilitate reciprocal data-sharing initiatives, including through the Rail Data Marketplace and other transport-related data bodies. • Liaise with colleagues in the Legal team to obtain expert advice and ensure that all devolution-related activities are fully compliant with applicable legal frameworks. • Oversee the transfer of station responsibilities from Network Rail and other transport-related bodies to the LCRCA and authorities, ensuring efficient maintenance and renewal. • Conduct comprehensive assessments of the current and emerging transport landscape to identify where, when, and how further devolution could enhance transport networks, supporting improved connectivity, economic growth, and quality of life across the Liverpool City Region. • Develop and maintain guidance and transparent processes for the LCRCA to request further devolution. • Collaborate with internal and external partners to ensure alignment with broader transport and devolution strategies. • Organise, plan and support delivery of the Rail Stations Board Meetings and circulation of papers and follow up actions.

- Coordinate the procurement and performance of contract and consultancy partners.
- Collaborate with colleagues across Network Development to ensure devolution initiatives are strategically aligned with the planning and delivery of future transport schemes.
- Lead the progression of devolution initiatives through appropriate internal and external governance processes, ensuring compliance and strategic alignment.
- Prepare and present high-quality reports and briefings for a diverse range of stakeholders, including senior leaders, partners, and external bodies

3. General Corporate Responsibilities

- Continuously demonstrating the behaviours of LCR First, Respect and Action Focused
- Managerial support of all direct reports and teams to ensure there is a robust process of performance management, collaborative working, reporting to targets and hitting project deadlines
- Regular dialogue and positive business relationship building with internal and external colleagues
- A data first approach to analysing performance, improvements and new opportunities across contracts
- Sharing knowledge and information with others
- Building personal and departmental credibility
- Ensuring customer focus, inclusion, income generation, cost saving and value for money are at the heart of decision making and implementation
- Deputise for the Head of Service as required and support with the provision of updates as needed
- As a member of our integrated multi-modal Transport Team, you will be customer-focused, collaborative, and act with urgency to help deliver a world-class transport offering to residents and visitors in the Liverpool City Region (LCR).
- All members of the Transport Team are expected to work collaboratively across all four service areas within the Team and, when required, undertake additional duties to ensure exceptional quality and delivery

4. Recruitment Plan

Competency Based Interview
Assessment

Job Title: Devolution Manager

Criteria		
Qualifications and Training	E = Essential D = Desirable	Identified By
A relevant degree-level qualification or substantial professional experience in a related field, such as Transport Planning or Public Policy	E	A,I, P
Project or Programme Management Certification (e.g. PRINCE2, MSP, APM) – especially valuable for managing complex, multi-stakeholder initiatives.	D	A,I, P

Experience and knowledge	E = Essential D = Desirable	Identified By
Proven experience in transport planning, infrastructure development, or public policy, ideally within a rail or public transport context.	E	A,I, P
Strong understanding of UK devolution frameworks, particularly in transport and infrastructure, including familiarity with the Level 3 and Level 4 devolution models	E	A,I, P
Strong understanding of devolution policy, local government structures, and transport governance	E	A,I, P
Experience working with or within Mayoral Combined Authorities or similar devolved bodies.	E	A,I, P
Knowledge of data-sharing frameworks and digital platforms in transport.	D	A,I, P
Familiarity with station development, land use planning, or regeneration projects.	E	

Skills and abilities	E = Essential D = Desirable	Identified By
Excellent stakeholder engagement and partnership-building skills, particularly with public sector bodies.	E	A,I, P
Ability to manage complex projects and policy initiatives with multiple stakeholders.	E	A,I, P
Strong analytical and strategic thinking skills.	E	A,I, P
Excellent written and verbal communication skills	E	A,I, P

Personal Attributes	E = Essential	Identified By
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	D = Desirable	
A passion to improve public transport services	E	A,I, P
An understanding of and a personal commitment to the Vision and Aims of LCR Combined Authority	E	A,I, P
A commitment to providing a high-quality customer service and ensuring service standards are met	E	A,I, P
Demonstrable commitment to diversity and inclusion, together with a clear appreciation of equalities issues	E	A,I, P
Flexible approach to working hours and willingness to work flexibly as and when required	E	A,I, P
Quality, time management and organisational skills	E	A,I, P
A commitment to achieving Social Value across all areas of work	E	A,I, P
Knowledge of the key issues facing a City Region.	D	A,I, P

Core Behavioural Competencies	E = Essential D = Desirable	Identified By
An ability to demonstrate our core values, including a commitment to Equality, Diversity, and Inclusion	E	A,I, P
Experience of/ability to contribute to a high-performance culture	E	A,I, P
Embed LCRCA's behaviours of LCRCA First, Action Focused, and Respect	E	A,I, P

Key to Assessment Methods:

KO – Knockout question	A - Application	P – Presentation	T - Test
FQ – Filter Question	I – Interview	E – Exercise	AC – Assessment



**LIVERPOOL
CITY REGION**
COMBINED AUTHORITY

METROMAYOR
LIVERPOOL CITY REGION