

GARTH HILL COLLEGE PERSON SPECIFICATION

JOB TITLE: TEACHING ASSISTANT 2	SECTION:
DEPARTMENT: EDUCATION	POST NUMBER:

KEY CRITERIA	ESSENTIAL	DESIRABLE
Qualifications And Training	Good literacy/numeracy skills Teaching Assistant or equivalent qualification or experience of supporting children in an educational capacity.	Training or experience with SEN learners. Good subject knowledge of either Maths, Business, ICT, Science or Technology.
Competence Summary (Knowledge, abilities, skills, experience)	Experience of working with or caring for children in a learning environment Knowledge and understanding of child development, learning, the national curriculum and other basic learning programmes. Knowledge of relevant policies and legislation. Able to cope with personal/hygiene needs of children and respond sensitively to pupils needs. Able to work effectively as part of a team, understand classroom roles and responsibilities and follow and interpret instructions and guidance. Able to prepare and display necessary teaching/learning resources and materials. Able to use ICT to support learning and complete college administrative tasks. Able to use school equipment, e.g. Video recorder, photocopier.	Experience of working with secondary aged children. Knowledge and understanding of Special Educational Needs.

	Able to relate to and communicate well with children and adults, motivate pupils to learn and respond sensitively and flexibly to children's competing demands Possess skills to undertake general clerical/administrative tasks to support teachers. Understanding of and commitment to the requirements of safeguarding children and young people.	
Work-related Personal Requirements	Assist teaching staff in dealing with parents and carers. Committed to equality of opportunity	
Other Work Requirements	Able to identify own training needs and actively seek learning opportunities and participate in training and development activities. A satisfactory enhanced Disclosure by the Disclosure and Barring Service	