

SHAVINGTON ACADEMY
Rope Lane, Shavington, Cheshire CW2 5DH

Tel: 01270 260717

Email: recruitment@shavington.academy

Website: www.shavington.academy

Headteacher: Mrs Emma Casewell



Applications are invited for the full-time permanent post of

Deputy Pastoral Leader

Required to start October 2025

Salary Range: £22,781-£24,281

Overall Purpose of Post

To be the key point of contact for pupils, staff and parents/carers in relation to pupil behaviour and barriers to learning, for one year group.

Main Responsibilities

- To support pupils in their learning and encourage positive attitudes and behaviour in and around school by being available as first point of contact throughout the day for pupils
- To take a lead in managing behaviour, participating in assemblies, by taking detentions and working directly with pupils and their teachers/families
- To monitor uniform, punctuality and attendance, liaising with Form Tutors, Pastoral Leaders, EWO, Attendance Officer and parents/carers as required, and take measures to improve attendance, punctuality and uniform including holding detentions, panels and rewarding improvements through assemblies and other measures
- To liaise with individual teachers, departments and faculties in relation to behaviour and learning of individual pupils and/or groups of pupils, and monitor hot spots across the Academy
- To carry out duties relevant to bespoke strategies for pupils entitled to pupil premium and other vulnerable pupils
- Arranging and delivering proactive programmes with groups of individuals, such as Anger Management and Building Self Esteem, promoting positive mental health
- To liaise with outside agencies, including assisting with the preparation of reports of various kinds including minutes
- Willingness and ability to attend offsite meetings
- Attendance at relevant after school meetings
- Hold break and lunchtime detentions/clubs
- One to one and small group work with pupils experiencing ill-health and/or crisis, off site if necessary

- To support Parents' Evenings of the Year group/s, including information events, and form positive relationships with parents/carers through open channels of communication
- To support marketing activities/initiatives relating to assigned year groups
- Act as a first aider in school, with appropriate training

Notwithstanding the detail in this job description, the job holder will undertake such work as may be determined by the Headteacher/Governing Body from time to time, up to or at a level consistent with the Principal Responsibilities of the job.

Shavington Academy is committed to safeguarding and promoting the welfare of all our pupils and expects all employees and volunteers to share this commitment

All posts are subject to enhanced DBS checks and completion of Level 2 safeguarding training

Informal inquiries prior to application should be made to rchell@shavington.academy

Closing Date: Friday 3rd October 2025 @ 12 noon
Interview Date Week Commencing: 6th October 2025

To apply for this post, please complete an application form and provide a supporting statement of no more than two sides of A4 on your suitability for the post to Mrs E J Casewell, Headteacher.

Application packs are available from the Academy website: www.shavington.academy
or by emailing: recruitment@shavington.academy

Applications should be returned to recruitment@shavington.academy

Please note that only fully completed Academy applications forms will be considered