

ROLE DESCRIPTION

Job Title	Interim Head of Spatial and Strategic Evidence
Salary Band	56-60
Reporting to	Assistant Director of Evidence, Research and Intelligence
Directorate	Policy and Strategy
Service Area and sub area	Evidence Research and Intelligence
Political Restriction	Yes

1. Primary Purpose of the Post
<p>To lead the development and implementation of strategic evidence projects, for the Liverpool City Region Combined Authority's Evidence, Research and Intelligence Service, working collaboratively with stakeholders to understand and respond to evidence needs.</p> <p>To provide advice to teams and services across the Combined Authority on the scope of spatial and economic evidence required to inform the development of place-based priorities, highlighting the implications for decisions and investments in the short, medium, and longer-term, working closely with the Investment and Delivery Directorate, Policy and Strategy Teams and Place Directorate.</p> <p>To develop and elevate the strategic impact of the Evidence, Research and Intelligence Service's spatial and economic analysis work.</p> <p>To develop and manage the implementation of an approach to strategic evidence creation which aligns to changing evidence requirements linked to enhanced devolution and emerging areas of activity for the LCRCA.</p>
2. Your responsibilities
<ul style="list-style-type: none"> Responsible for identifying and implementing strategic spatial and economic evidence projects for the LCRCA including: <ul style="list-style-type: none"> The development of a robust and relevant evidence base, to support the identification of strategic priorities and development of major strategies and activities Playing a leading role in collaborating with the constituent LAs and key boards such as the Business and Enterprise Board, Cluster Boards and Innovation Board to secure input, buy in and understanding of emerging strategic evidence Providing ongoing advice to ensure that strategic spatial and economic evidence is aligned to the SDS evidence base and supports preparations for the Spatial Development Strategy's Examination in Public. Support the Assistant Director of Evidence, Research and Intelligence to develop an operating model for strategic spatial and economic evidence to inform priority areas.

- To advise the Executive Leadership Team, Senior Leadership Team, Mayor and LCRCA on significant spatial and economic evidence, highlighting policy, strategic and delivery implications, in collaboration with stakeholders across the LCRCA.
- Responsible for leading the Combined Authority on the production of strategic spatial and economic evidence, economic horizon scanning and communication of key economic risks and opportunities for the City Region.
- To synthesise, distil and communicate key messages from spatial and economic evidence base to inform economic policy, environmental policy, skills policy, housing policy etc.
- To develop and maintain strong links with the CA's Investment and Delivery directorate, including the Growth Platform, helping to shape their investment programme through the lens of spatial and economic evidence in order to support the City Region's economic development, regeneration and growth agenda.
- To develop good working relations with local authorities and with key national and Government stakeholders, including the Department of Levelling Up, Housing and Communities, Office for Place, Environment Agency, Natural England, and other relevant bodies.
- To lead on the spatial and economic evidence elements of all Mayoral Development Zones, Investment Zones and Freeports allocated in the LCR
- To support the implementation of the City Region's Devolution agreement and wider strategic priorities
- In line with the respective role to ensure 'joined up' strategic evidence making across the Combined Authority.
- To contribute to the preparation of business plans and take responsibility for the achievement of specific workstreams
- Provide leadership by communicating the vision and interpreting and providing direction for LCRCA's strategic evidence development work
- To play a key role as part of the ERI management team to develop a performance-driven culture through the accountability of allocating resources, managing risks, monitoring and review and providing leadership and inspiration to deliver service excellence.
- To share and communicate a clear understanding of the LCRCA priorities across the ERI function



3. General Corporate Responsibilities

- To support the development of effective city region and cross-portfolio collaboration.
- To represent and promote the work of the LCRCA and the wider LCR, locally, regionally and nationally.
- To represent the LCRCA with customers and the Liverpool City Region public and partner organisations to raise the reputation of the LCRCA and promote its interests and its people.
- Working with other members of LCRCA Senior Leadership team to inform open, honest and effective corporate management decisions within the LCRCA's formal governance structure.
- To contribute to the corporate management of the strategic risks facing the LCRCA · Promote corporate efficiency targets and initiatives.
- Promote understanding of and adherence to the Combined Authority's core values by modelling appropriate behaviours and encouraging others to do likewise
- Promote and encourage continued improvement in service quality and efficiency.
- To participate in all aspects of training and development as directed and to use all relevant learning opportunities to improve personal skills to improve effectiveness and efficiency of service delivery.
- To develop the Combined Authority's commitment to equal opportunities and to promote non-discriminatory practices in all aspects of work undertaken.
- To manage project budgets efficiently and effectively.
- Create a positive learning and working environment through delegation, mentoring and coaching of staff and through the identification of training and development needs.
- Support the scrutiny process established by the LCRCA.
- Encourage a culture of continuous improvement to develop an outstanding service, where value for money and best value are delivered and innovation and enterprise flourish.
- Promote strong, direct and effective communication and involvement with all stakeholders.



**LIVERPOOL
CITY REGION**
COMBINED AUTHORITY

METROMAYOR
LIVERPOOL CITY REGION

4. Recruitment Plan
Competency Based Interview Assessment

PERSON SPECIFICATION

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Criteria		
Qualifications and Training	E = Essential D = Desirable	Identified By
Subject relevant degree or equivalent*	E	A
Management qualification	D	A
Evidence and commitment to continuous personal and professional development.	D	A

Experience and knowledge	E = Essential D = Desirable	Identified By
Knowledge and understanding of the strategic and economic context for the LCRCA, and the organisation's strategic priorities	E	A,I
Record of achievement in scoping, designing and implementing evidence projects to inform economic development policy, strategy and investment.	E	A,I
Experience of leading the scoping and production of analytical work which needs to both stand up to technical scrutiny and tailored to the needs of key audiences.	E	A,I
Experience of working with regional and national policy makers to draw out strategic narratives from technical evidence work	E	A,I
Extensive experience of successfully developing economic and spatial evidence to inform strategy in a range of policy areas	E	A,I
Experience of leading project teams, providing direction and managing implementation of evidence projects	D	A,I
Experience of operating effectively and collaboratively as part of a senior team	E	A,I
Experience of building effective strategic working relationships with a wide range of senior stakeholders	D	A,I
Evidence of negotiating, influencing and giving advice to politicians, senior managers and partner organisations.	E	A,I
An understanding of the Liverpool City Region devolution agreement, local government, central government and their roles structures and relationships especially in relation to economic and spatial development	E	A,I
Detailed understanding of key government policies and the policy making/legislative process in relation to devolution	E	A,I



Skills and abilities	E = Essential D = Desirable	Identified By
Ability to understand the strategic and wider corporate context in which the Evidence, Research and Intelligence Service operates.	D	A,I
Ability to develop and maintain effective work relationships with integrity, credibility and influence with national and local politicians, officers, and other key stakeholders	D	A,I
Highly developed written and oral presentation skills with ability to present complex ideas in a clear and comprehensible way	D	A,I
Ability to deliver and lead others under pressure, prioritising work against competing demands to meet challenging deadlines	D	A,I
Ability to anticipate and understand the strategic and spatial evidence needs of the LCRCA and the city region and translate them into solutions and outcomes.	E	A,I
Ability to work with technical teams and their clients / stakeholders to develop their capability.	E	A,I

Personal Attributes	E = Essential D = Desirable	Identified By
An understanding of and a personal commitment to the Vision and Aims of Liverpool City Region Combined Authority.	D	I
A commitment to providing a high quality customer service and ensuring service standards are met	D	I
Commitment to and understanding of equal opportunities	D	I

Core Behavioural Competencies	E = Essential D = Desirable	Identified By

Key to Assessment Methods:

KO – Knockout question	A - Application	P – Presentation	T - Test
FQ – Filter Question	I – Interview	E – Exercise	AC – Assessment