

1:1 SEND Teaching Assistant

Candidate Pack

Salary: NJC SCP 5-6 £25,583—£25,989 FTE (£17,538.66—£17,817 Pro rata)

Contract Type: Fixed term contract

Contract Term: Term time only

Location: Litherland Campus,
Sterrix Ln, Litherland,
Liverpool L21 0DB

1:1 SEND Teaching Assistant

Salary

NJC SCP 5-6 £17,538.66—
£17,817 Pro rata

Hours

30 hours per week

Contract Type

Fixed term contract

Closing Date

30th September 2025 9am

About us

Litherland Moss is a small school at the heart of its community. We are committed to inclusivity and ensuring that every child feels valued and supported—regardless of their background or starting point. Our dedicated staff team is passionate about building strong, trusting relationships with children, families, and the wider community.

We are relentless in our ambition for every child to reach their full potential and leave us well-prepared for the next stage of their education and life beyond. We are values driven, with tenacity, kindness and integrity being at the heart of our practice. Located on the Litherland Campus alongside Litherland High School, we benefit from access to modern facilities and specialist teaching spaces, enriching our curriculum and learning experiences.

What are we looking for?

We are seeking a caring and dedicated **1:1 SEND Teaching Assistant** to join our supportive team. We are looking for a compassionate and committed person to provide support a one-to-one basis. This is a rewarding opportunity to make a real difference in a child's school experience. This will involve working with the teacher to plan and deliver activities and supporting the pupil with routines, transitions and behaviour management.

About The Heath Family Trust

Join The Heath Family Trust and be part of our commitment to giving our pupils the best start in life, a mission deeply rooted in our core values. Here, you'll find a supportive environment where we collectively hold ourselves and each other to the highest standards.

We value:

- Clarity: ensuring clear communication and purpose in all we do.
- Collaboration: fostering teamwork and shared success across all levels.

Accountability: championing a culture where we all take ownership and responsibility.

Across our trust, our dedication to academic rigour underpins every aspect of our work. We offer a strong CPD programme for teachers at every stage of their career, empowering staff to flourish in their practice and grow as future leaders.

Job Description

Supporting the pupil

- Build a positive relationship with the pupils, promoting high self-esteem, independence, and social inclusion.
- Adapt communication style to respond to pupils according to their individual needs.
- Promote high standards of behavior, responding in line with the school's behavior policy and guidelines on physical intervention.
- Assist with the development and delivery of individual education, support, and care plans.
- Support the pupil with their social, emotional, and mental health needs, escalating concerns where appropriate.

Teaching and learning

- Demonstrate an informed and efficient approach to teaching and learning by adopting relevant strategies to support the work of the teacher and increase the pupil's achievement.
- Contribute to the planning of differentiated learning activities for the individual, delivering activities inside or outside the classroom.
- Support the teaching of a broad and balanced curriculum aimed at helping the pupil achieve their full potential in all areas of learning.
- Promote, support, and facilitate inclusion by encouraging participation of the pupil in learning activities and areas of provision.
- Organise and manage teaching space and resources to help maintain a stimulating and safe learning environment.
- Use ICT skills to advance the pupil's learning.
- Through observations, provide regular feedback to teachers on the pupil's progress, attainment, and barriers to learning.
- Monitor, record and report on progress and attainment.
- Contribute to the overall ethos, aims and work of the school.
- Undertake any other relevant duties given by the teacher or SEND Co-Ordinator (SENDCo).

Working with staff, parents/carers and relevant professionals:

- Share knowledge and understanding of the pupil with other school staff and other professionals, so that informed decision making can take place on intervention and provision.
- Communicate effectively with other staff members, pupils, and parents and carers.
- Contribute to meetings with parents and carers by providing feedback on pupil progression, attainment and barriers to learning, as directed by teachers.
- Collaborate and work with colleagues and other relevant professionals within and beyond the school. • Develop effective professional relationships with colleagues.

Job Description

Health and safety:

- Promote the safety and wellbeing of pupils and help to safeguard pupils' wellbeing by following the requirements of Keeping Children Safe in Education (KCSIE) and our school's child protection policy.

Professional development:

- Help keep their own knowledge and understanding relevant and up to date by reflecting on their own practice, liaising with school leaders, and identifying relevant professional development to improve personal effectiveness.
- Take opportunities to build the appropriate skills, qualifications, and/or experience needed for the role, with support from the school.
- Take part in the school's appraisal procedures.

Safeguarding:

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies.
- Promote the safeguarding of all pupils in the school.
- Be aware of, and comply with, policies and procedures relating to safeguarding, health and safety, confidentiality, and data protection, reporting all concerns to an appropriate person.
- Be aware of and support difference and ensure all students and staff have equal access to opportunities to learn and develop.
- Contribute to the overall ethos/work/vision and values of The Heath Family (NW) d) Participate in training and other learning activities as required.
- Recognise own strengths and areas of expertise and use these to advise and support others.
- Other duties agreed by the post holder with the headteacher/ SENDCo.
- Play an appropriate part in safeguarding procedures

This job description is not necessarily a comprehensive definition of the post. It will be reviewed at intervals, and it may be subject to modification or amendment at any time after consultation with the holder of the post.

Person Specification

PERSON SPECIFICATION		
CATEGORY/ITEM	ESSENTIAL	DESIRABLE
Qualifications, Knowledge & Experience		
Teaching Assistant Level 2 Qualification.		X
GCSE or equivalent level, including at least a Grade 4 (previously Grade C) in English and maths.	X	
First-aid training, or willingness to complete it.		X
Experience working in a school environment or other educational setting.		X
Experience working with children / young people with special educational needs (SEN).	X	
Experience planning and delivering learning activities.		X
Good literacy and numeracy skills.	X	
Good organisational skills.	X	
Knowledge of how to help adapt and deliver support to meet individual needs.	X	
Subject and curriculum knowledge relevant to the role, and ability to apply this effectively in supporting teachers and pupils.	X	
Skills, Abilities and Personal Qualities		
Ability to build effective working relationships with pupils and adults.	X	
Excellent verbal communication skills.	X	
Skills and expertise in understanding the needs of all pupils.	X	
Knowledge of how to help adapt and deliver support to meet individual needs.	X	
Subject and curriculum knowledge relevant to the role, and ability to apply this effectively in supporting teachers and pupils.	X	
Good ICT skills, particularly using ICT to support learning.	X	
Ability to work as part of a team and to be flexible in their approach to daily routines.	X	
Active listening skills.	X	
The ability to remain calm in stressful situations.	X	
Knowledge of guidance and requirements around safeguarding children.	X	
Commitment to safeguarding pupil wellbeing and equality.	X	
Commitment to always maintaining confidentiality.	X	
A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school.	X	
Capacity to inspire, motivate and challenge children and young people.	X	
Enjoyment of working with children.	X	
Sensitivity and understanding, to help build good relationships with pupils.	X	
Resilient, positive, forward looking and enthusiastic about making a difference.	X	
Suitability to work with children		
Enhanced DBS clearance is required for this position	X	

How to Apply

Applicants must have relevant qualifications and experience related to this role, please ensure that you meet the person specification before applying.

We are committed to equality of opportunity for all staff and applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships.

Appointment is subject to a satisfactory enhanced disclosure from the Disclosure and Barring Service and references. The trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

We ask that you do not send CVs. Please email your completed application form and equalities monitoring form to recruitment@theheathfamily.org.uk

Application closing date: 30th September 2025 9am

Shortlisting date: 1st October 2025

Interview date: 3rd October 2025

About the Trust



Our work at The Heath Family Trust is rooted in our mission, our values and in a commitment to giving our pupils the best start in life. We collectively hold ourselves and each other to the highest standards. You will thrive in an environment that values **clarity** in communication and purpose, fosters **collaboration** across all levels, and champions a culture of **accountability**.

Academic rigour is our priority. We achieve this by ensuring our work is thorough and of the highest intellectual integrity.

✓ WHY WE EXIST: A SHARED PURPOSE

To empower our children to overcome barriers, be able to compete with the best, and shape the future.

✓ HOW WE BEHAVE: THE HEATH FAMILY VALUES

With kindness: we look out for each other.

With integrity: we do the right thing.

With tenacity: we do what it takes.

✓ WHAT WE DO

We lead schools in the North West to maximise attainment and nurture confident, resilient and compassionate individuals.

We Offer:



- ✓ An opportunity to work in a values driven organisation and be part of a welcoming and dedicated team
- ✓ Support and training so that you can flourish in your role
- ✓ Recognition of the importance of a work life balance and employee wellbeing
- ✓ Car lease scheme
- ✓ Cycle to work
- ✓ Appropriate pension scheme
- ✓ Employee Assistance Programme (EAP)

