



M23 EMPLOYEE SPECIFICATION FORM

FOR THE POST OF TA LEVEL 2 AT ELLERAY PARK SCHOOL

ATTRIBUTES	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
QUALIFICATIONS	<ul style="list-style-type: none"> NVQ Level 2 or equivalent; Very good English, Maths and Computing skills. 	<ul style="list-style-type: none"> Further evidence of relevant CPD. Evidence of CPD in relation to pupils with complex learning difficulties 	<ul style="list-style-type: none"> Application Form.
EXPERIENCE	<ul style="list-style-type: none"> At least 2 years recent experience of working with children. Enthusiastic and excellent practitioner; Experience of assessing pupils' needs and delivering education programmes (under the direction of the teacher) 	<ul style="list-style-type: none"> Experience in SLD / ASD. 	<ul style="list-style-type: none"> Application Form. Interview. References
KNOWLEDGE /	<ul style="list-style-type: none"> Good understanding of child development and learning 	<ul style="list-style-type: none"> Knowledge of triad of impairment 	<ul style="list-style-type: none"> Application Form.

SKILLS	<p>processes</p> <ul style="list-style-type: none"> • Ability to contribute to discussions around pupil development and progress; • Experience of writing observations and providing feedback to the teacher on suggested next steps • Ability under the guidance of the teacher to deliver targeted interventions and to report on individual progress made; • Ability to use ICT effectively to support learning • Ability to relate well to children and adults. • Ability to work in partnership with parents / carers; • Ability to work in partnership with professionals that support school provision; • Understand classroom roles and responsibilities and your own position within these • Good understanding of Child Protection Policy and procedure; • Understanding of information sharing (confidentiality) and record keeping issues. 	<p>and related strategies</p> <ul style="list-style-type: none"> • Knowledge of a total communication environment • Ability to contribute to the teaching activities. 	<ul style="list-style-type: none"> • Interview. • References
OTHER PERSONAL QUALITIES	<ul style="list-style-type: none"> • Effective time management and excellent organisational skills; • Ability to use own initiative and work independently; • Ability to motivate, inspire and have high expectations of pupils; 	<ul style="list-style-type: none"> • Willingness to drive the school mini-bus; • Willingness to work on both school sites. 	<ul style="list-style-type: none"> • Application Form. • Interview. • References

	<ul style="list-style-type: none">• Ability to work calmly under pressure;• Be suitably flexible to meet needs of changing environment;• Ability to build and maintain effective relationships;• Approachable and flexible;• Able to adapt to changing circumstances and new ideas in a positive and creative manner;• Friendly, fair and caring nature;• Honest, reliable and dependable;• Good verbal and written communication skills;• Willingness and ability to work as part of a team.		
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