



Person Specification			
Post title	Public Health Programme Manager	Grade	PMG1 / £54,703 - £60,044 per annum

This post is exempt from the provisions of the Rehabilitation of Offenders Act – applicants must disclose all criminal convictions including those which are ‘spent’, in addition to any cautions and bindover orders received in the last 12 months

To be successful in this role you will need to demonstrate how you meet the criteria below at application and interview stage.

Shortlisting Number	Criteria	Method of assessment
Skills, knowledge, experience		
S1	Advanced theoretical and practical knowledge of Public Health programmes and interventions for children and families, including associated policies, guidance and the related evidence base,	CV/SS, I, P
S2	Programme management and leadership skills to develop and lead strategies working with internal and external partners that contribute towards the improvement of Public Health outcomes, including experience of implementing long-term strategy and delivering change.	CV/SS, I
S3	Proven ability to successfully manage a complex workload, to prioritise competing demands and to deliver on programme objectives.	CV/SS, I
S4	Experience of working with senior leaders across multiple organisations to lead public health programmes which aim to improve the health of children, young people and families.	CV/SS, I
S5	Evidence of budgetary planning, management and monitoring of significant health programmes.	CV/SS, I
S6	Able to analyse and interpret varied and complex information or situations relating to partnership working and health programmes or commissioned services, and to produce solutions to improve health outcomes for children and families, and to reduce health inequalities.	CV/SS, I, P
S7	Significant experience of handling conflict and managing sensitive issues to achieve positive outcomes, including resolving complaints and responding to stakeholders and elected members.	CV/SS, I
S8	Ability to develop positive relationships and build confidence and understanding with colleagues, partners and residents. Flexible and adaptable, able to communicate and work with people of all	CV/SS, I

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	capabilities and attitudes.	
S9	Able to lead and direct multi-disciplinary and multi-agency groups working to deliver health strategies and programmes, and to manage risks. Able to lead and manage staff to successfully deliver public health programmes.	CV/SS, I
S10	Resilient to cope with the demands arising from a complex workload, Able to perform when periods of intense concentration are required and deliver against a background of change and uncertainty.	CV/SS, I
S11	Strategic thinker who demonstrates sound decision-making abilities, problem-solving and analytical skills. Ability to see the big picture, and think strategically to implement change.	CV/SS, I, P
Personal attributes and circumstances		
P1	You must adhere to the “Knowsley Better Together” staff qualities: Integrity, Accountability, Communication and Respect.	I
Communication		
C1	Proven interpersonal, influencing skills and negotiation skills to deliver change across multi-disciplinary settings.	CV/SS, I
C2	Excellent written and verbal communication and presentation skills with the ability to communicate complex issues in a meaningful way to managers, workforce and stakeholders - including where language and practice may be barriers to understanding, or where conclusions may be contentious. Ability to tailor communication style for specific audiences – including for children, young people and families.	CV/SS, I, P
Qualifications		
Q1	Educated to degree level or equivalent in a health-related field such as Public Health, Health Improvement or a similar discipline.	CV/SS, C

CV/SS = Curriculum Vitae/Supporting Statement **A** = Application Form **C** = Certificate **E** = Exercise **I** = Interview
P = Presentation **AC** = Assessment Centre **T** = Test

Where the post involves working with children, in addition to a candidate’s ability to perform the duties of the post, the

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interview will also explore issues relating to safeguarding and promoting the welfare of children, including:

- **Motivation to work with children and young people.**
- **Ability to form and maintain appropriate relationships and personal boundaries with children and young people.**
- **Emotional resilience in working with challenging behaviours.**
- **Attitudes to use of authority and maintaining discipline**

We have a positive attitude to the employment of disabled people and guarantee an interview to those who meet **all** the necessary criteria of the person specification.

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