



***"Guided by God,
we learn to love, hope,
dream and achieve."***

JOB DESCRIPTION

Name:

Post Title: Class Teacher

Reporting to: Headteacher

Salary/Grade:

Disclosure Level: Enhanced

St. Gerard's Catholic Primary and Nursery School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

All members of staff embrace fully the school's Mission Statement and comply with the Authority's Pay and Conditions of Employment. All staff will have due regard to the guidelines of the Liverpool Catholic Archdiocese and follow the School Code of Conduct.

All teachers are required to carry out the duties of a schoolteacher as set out in the current **School Teachers' Pay and Conditions Document (STPCD 2025)**. Teachers should also have due regard to the **Teacher Standards (2012)**. Teachers' performance will be assessed against these standards as part of the appraisal process as relevant to their role in the school.

In addition to this, teachers in a Catholic school undertake to develop the children in the understanding and knowledge of their faith. In all undertakings, the **Mission Statement** of the school should remain central.

Main Purpose of the Role

(Current for 2025-2026 academic year)

- To be an outstanding **Year 6 class teacher**, ensuring excellent academic, social, and spiritual outcomes for all pupils.
 - To **lead the development, teaching, assessment, and monitoring of Mathematics across Key Stage 2**, raising standards and ensuring consistency.
 - To lead the strategic development and delivery of **Modern Foreign Languages (MFL)** across the school.
 - To take responsibility for the **strategic, academic, and pastoral leadership of Key Stage 2**, supporting staff and monitoring pupil progress.
 - To actively support and embed the **Catholic ethos, vision, and mission** of the school.
 - To ensure safeguarding and the welfare of all children are upheld to the highest standards.
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Core Teaching Responsibilities (Year 6, 2025-26)

- Plan and deliver high-quality lessons across the curriculum, with a focus on KS2 SATs preparation.
 - Use assessment for learning and diagnostic tools to identify gaps and implement interventions.
 - Provide clear feedback to pupils and maintain excellent classroom organisation and behaviour.
 - Support transition arrangements to secondary school, liaising with parents and local schools.
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Leadership of Mathematics (KS2)

- Lead Maths across KS2, ensuring continuity, coherence, and progression.
 - Monitor and evaluate provision using observations, book scrutiny, pupil voice, and data analysis.
 - Support staff in planning, pedagogy, and assessment, including mastery approaches, fluency, reasoning, and problem-solving.
 - Lead staff CPD and promote professional development through NCETM / Maths Hubs 2025-26 initiatives.
 - Organise enrichment events such as Maths Weeks, competitions, and challenge days.
 - Report to SLT and Governors on standards and progress in Maths.
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Leadership of MFL (Whole School)

- Develop, deliver, and monitor MFL across the school, in line with National Curriculum requirements and **Language Trends England 2025**.
 - Support staff in delivering high-quality MFL lessons, providing resources, training, and planning guidance.
 - Promote cultural awareness and global citizenship through language learning, clubs, and events.
 - Monitor and evaluate MFL provision via observation, work scrutiny, and pupil feedback.
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Key Stage 2 Leadership Responsibilities

- Lead the **strategic, academic, and pastoral management** of Key Stage 2.
- Oversee the **planning, implementation, and evaluation of the KS2 curriculum**, ensuring continuity and progression from Year 3 to Year 6.
- Ensure the curriculum is broad, balanced, creative, and incorporates cross-curricular links, including Maths, Literacy, MFL, PE, Music, RE, and enrichment activities.
- Keep the curriculum under review, aligning with National Curriculum requirements, diocesan guidance, and school priorities.
- Lead **assessment and moderation** activities within KS2 and with KS1/KS2 colleagues.
- Monitor pupil progress across all KS2 year groups using internal and national data.
- Analyse assessment data to identify underachievement, gaps, and trends, implementing strategies to improve outcomes.
- Ensure interventions for pupils at risk of underachievement, including disadvantaged and SEND pupils.
- Report regularly to **SLT and governors** on KS2 standards, achievement, and progress.
- Support, coach, and mentor teaching and support staff within KS2 to ensure high-quality teaching and learning.
- Lead KS2 staff meetings to share best practice, develop skills, and coordinate planning.
- Contribute to the **School Improvement Plan** by identifying priorities and targets for KS2.
- Develop short, medium, and long-term plans for KS2 to improve outcomes in core and foundation subjects.
- Oversee pastoral care for KS2 pupils, promoting well-being, positive behaviour, and social development.

- Act as main contact for parents, carers, and external agencies regarding KS2 matters.
 - Promote smooth transitions between KS1, KS2, and secondary schools.
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Strategic Development

- Contribute to policy review and curriculum planning for Maths, MFL, and wider KS2 provision.
 - Produce half-termly position statements on progress and priorities for the Headteacher.
 - Embed initiatives such as **National Numeracy Day (May 2025)** and current national strategies to improve pupil outcomes and engagement.
 - Use national, local, and school data to set ambitious targets for KS2, including disadvantaged, SEND, and EAL pupils.
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Catholic Ethos

- Promote and support the school's Catholic identity in all areas: RE, liturgy, assemblies, and classroom practice.
 - Attend and contribute to Masses, assemblies, and religious observances.
 - Support pupils' spiritual, moral, social, and cultural development in line with Gospel values.
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Safeguarding

- Follow and model the school's safeguarding and child protection procedures at all times.
 - Ensure risk assessments for visits and activities are up-to-date and compliant.
 - Promote pupil awareness of online safety, particularly in Maths and MFL digital resources.
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Professional Duties

- Engage in professional learning opportunities, including NCETM / Maths Hubs, British Council / ALL MFL initiatives, and diocesan training.
 - Participate fully in appraisal and performance management.
 - Mentor and support colleagues, including NQTs / ECTs, in KS2, Maths, and MFL.
 - Lead or contribute to extra-curricular clubs, enrichment activities, and cultural events.
 - Maintain awareness of national and local policy updates affecting curriculum, assessment, and safeguarding.
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Pay and Conditions

- This post is subject to the **School Teachers' Pay and Conditions Document (STPCD 2025)** and any amendments.
 - Salary will be determined according to the current **Teachers' Pay Scales (MPS/UPS)** for Liverpool.
 - The post includes a **Teaching and Learning Responsibility (TLR)** payment for leading Maths (KS2) and MFL (whole school).
 - Postholders are entitled to **10% Planning, Preparation and Assessment (PPA) time**, in accordance with the STPCD.
 - Pay progression is linked to performance appraisal and adherence to the **Teacher Standards (2012)**.
 - All other conditions of service are as set out in the **Conditions of Service for School Teachers in England and Wales (Burgundy Book)**.
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Additional Comments

- This Job Description is in addition to the general statement of duties included in the School Teachers' Pay and Conditions of Employment.
- The list of duties to be carried out within this Job Description need not necessarily be the sum total of the job. The Headteacher may wish to instruct over and above the items listed.
- This Job Description can be amended from time to time after consultation with you and will be reviewed annually.

Note

This job description is not your contract of employment or any part of it. It has been prepared only for the purpose of school organisation and may change either as your contract changes or as the organisation of the school is changed. Nothing will be changed without consultation.