



# Stanton Road Primary School

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Headteacher : Ms S McShane



## JOB DESCRIPTION

Post title: Cleaner for Stanton Road Primary

Cleaners are required to undertake the following duties as directed by the Site Manager using the prescribed methods and frequencies in line with and to achieve the standards detailed in the output descriptions.

### Duties and Responsibilities:

- Emptying waste bins or similar receptacles, transporting waste material to designated collection points.
- Sweeping floors with brushes or dust control mops.
- Mopping floors with wet or damp mops.
- Suction cleaning carpeted areas and “spot” cleaning carpets.
- Using electrically powered scrubbing and polishing machines to scrub, polish, spray clean floors (after receiving instruction and training).
- To dust, damp wipe, wash or polish furniture, ledges, window sills, external surfaces of cupboards, radiators, shelves and fittings.
- To replenish consumable items (soap, toilet rolls, paper towels) if required within the contract.
- To clean toilets, urinals, hand basins and sinks.
- The use of chemical agents as directed by the Site manager and in accordance with COSHH cleaning operations and procedures.
- To undertake cleaning of inside window pane cleaning to a height no greater than body height plus an arm’s extension from floor level, during periodic cleaning maintenance programs.
- Cleaners are to report to the Site manager any factors that are likely to affect his/her work in any way which they consider they should be aware of.
- To attend to any reasonable request made by the Headteacher or Site Manager.

