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| Wirral Logo**Employee Specification Form** | Post Number |  |
| Job Title | **Midday Supervisor- Casual Hours** |
| Department | Overchurch Infant School |
| Prepared by and date | Headteacher J Doyle- October 2025 |
| Listed below are the **personal attributes** required to fulfil the duties listed in the Job Description (M03). |
| **Essential Personal Attributes** | Stage Identified | **Desirable Personal Attributes** | Stage Identified |
| **Qualifications** |  | * Basic first aid training or willingness to complete this
* Recent safeguarding training or willingness to complete this
* Willingness to attend training as required
* Level 2 in Food safety and hygeine
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| **Experience*** Experience of caring for children, either work related or as a parent or carer
 |  | * Any other experience of working with young children in a school, nursery or similar setting
* Experience of working with children in a supervisory capacity
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| **Knowledge and skills*** Ability to relate well to children and adults
* Ability to work independently and to be a team player
* Good spoken English
* Ability to work as part of a team with the midday assistants, kitchen staff and wider school
* Ability to show initiative
* Good communication skills
* Ability to promote and maintain high standards of behaviour as specified in the school’s behaviour, anti-bullying policies and staff code of conduct
 |  | * Understanding of Health & Safety issues and good practice
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| **Special Requirements*** Be reliable and punctual
* Commitment to encouraging healthy eating habits
* Patience and the ability to stay calm
* Reasonable level of fitness
 |  | * Ability to anticipate problems and take preventative action.
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