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| Wirral Logo  **Employee Specification Form** | Post Number | |  | |
| Job Title | | **Midday Supervisor- Casual Hours** | |
| Department | | Overchurch Infant School | |
| Prepared by and date | | Headteacher J Doyle- October 2025 | |
| Listed below are the **personal attributes** required to fulfil the duties listed in the Job Description (M03). | | | | |
| **Essential Personal Attributes** | Stage Identified | **Desirable Personal Attributes** | | Stage Identified |
| **Qualifications** |  | * Basic first aid training or willingness to complete this * Recent safeguarding training or willingness to complete this * Willingness to attend training as required * Level 2 in Food safety and hygeine | |  |
| **Experience**   * Experience of caring for children, either work related or as a parent or carer |  | * Any other experience of working with young children in a school, nursery or similar setting * Experience of working with children in a supervisory capacity | |  |
| **Knowledge and skills**   * Ability to relate well to children and adults * Ability to work independently and to be a team player * Good spoken English * Ability to work as part of a team with the midday assistants, kitchen staff and wider school * Ability to show initiative * Good communication skills * Ability to promote and maintain high standards of behaviour as specified in the school’s behaviour, anti-bullying policies and staff code of conduct |  | * Understanding of Health & Safety issues and good practice | |  |
| **Special Requirements**   * Be reliable and punctual * Commitment to encouraging healthy eating habits * Patience and the ability to stay calm * Reasonable level of fitness |  | * Ability to anticipate problems and take preventative action. | |  |