

Lower Peover CofE Primary School

Person Specification – Reception Class Teaching Assistant (with some PPA class cover)

Criteria	Essential	Desirable
Qualifications & Training	• Level 3 qualification in Early Years Education, Childcare, or equivalent • Good standard of literacy and numeracy (GCSE English & Math's or equivalent) • Commitment to ongoing professional development	• Paediatric First Aid qualification (or willing to take the qualification) • Additional training in phonics, speech and language support, or SEN strategies
Experience	• Experience working in a Reception or EYFS setting • Experience supporting individual children and small groups	• Experience leading learning or providing class cover
Knowledge & Understanding	• Good understanding of the EYFS Statutory Framework • Understanding of child development and how young children learn through play • Awareness of safeguarding and child protection procedures	• Knowledge of phonics teaching (Little Wandle)
Skills & Abilities	• Ability to build positive relationships with children, parents, and colleagues • Ability to use initiative and work independently as well as part of a team • Effective verbal and written communication skills • Ability to create a stimulating and safe learning environment	• Ability to use assessment information to inform next steps in learning • Confident in leading groups and managing behaviour during class cover • Competent in using technology to support learning and record observations • Creativity in supporting continuous provision and displays
Personal Qualities	• Warm, caring, and patient manner • Enthusiastic and committed to children's learning and wellbeing • Reliable, professional, and well-organised	• Flexible and adaptable approach • Reflective and open to feedback • Willingness to contribute to wider school life and events
	• Full understanding and commitment to safeguarding and equal opportunities • Committed to the vision, values and ethos underpinning Lower Peover Primary School as a Church school. • Willingness to engage in collective worship.	

Reviewed November 2025