

Over Hall Community School

“Be supported, feel supported – make a difference”

Job Description: Learning Mentor

- To develop and set work which supports individual pupils’ emotional, social and behavioural needs as appropriate to ensure they engage in their academic work.
- To assess all pupils for whom the school receives pupil premium and ensure that any barriers for learning are being addressed
- To work directly with pupils and their families to identify barriers for learning and establish a personal action plan as appropriate.
- To establish and maintain supportive relationships with pupils and their families with the clear aim of developing strategies which re-engage them with education in the wider sense.
- To work with colleagues to monitor and review the needs of identified pupils.
- To monitor and review personal action plans and report on a regular basis to the Principal.
- To attend relevant meetings and provide data and written progress reports which may be required for the implementation, monitoring and success of the mentoring role, including how the pupil premium is being spent and the impact of this.
- To evaluate and monitor the educational progress of all pupils for whom the school receives pupil premium and report to the Headteacher, Leadership team and Class teachers.
- To work with families, being flexible and responsive to their needs and the times that they are available.
- To support the SENCO in the production and evaluation of any behaviour and learning plans.
- To ensure that pupil’s self-esteem and confidence, social and relationship skills, study skills, motivation and resilience, attendance, punctuality and aspiration are fully realised by providing a bespoke support package.

