



RUTLAND COUNTY COUNCIL

JOB DESCRIPTION

Position Title:	Social Worker, Through Care
Grade:	G06 – PO1
Directorate:	Children and Families
Responsible to:	Team Manager, Through Care

Purpose of the Job:

To provide quality social work services to children in our care and support them and their families in accordance with legal duties & requirements, National guidance and Council policies and procedures. Building a positive working relationship with them and putting them at the centre of your practice.

To undertake a range of statutory duties in accordance with the Children Act 1989 and subsequent legislation and in relation to children who are in need of help or protection and children in the care of the Local Authority.

Work with various levels of complexity; including completion of assessments, direct work with children or other interventions aimed at improving the lives of children in Rutland, progressing their care plans and safeguarding them from harm.

To work as a member of an integrated service with families and carers to ensure that children and young people achieve positive outcomes.

Main Responsibilities:

1. To carry a caseload of children and young people in the care of the Local Authority.
2. To participate in duty system and provide specialist duty cover as required.
3. To take account of the child's and family's cultural, racial and linguistic background and religious persuasion in providing services.
4. To take responsibility for efficient caseload management.
5. To maintain accurate and up to date records as required by departmental procedure.



RUTLAND COUNTY COUNCIL

6. To prepare assessments, plan and review CLA and Pathway plans and ensure they are progressed along with life story work.
7. To prepare reports for reviews, meetings, courts or other purposes as required.
8. To take responsibility for keeping up to date with key research and developments in relations to providing family support services.
9. To work closely with agency partners to develop services for children, young people and their families as required from time to time.
10. To attend team meetings and participate in team development.

To act in accordance with the principles set out in the Employee Code of Conduct, the Council's Values and comply with the social work regulatory body that governs social work practice and standards (currently SWE)

Take reasonable care for your health and safety and that of other persons who may be affected by the performance of your duties. Where appropriate you will safeguard the health and safety of all persons and premises under your control and guidance in accordance with the provisions of Health and Safety legislation and Rutland County Council's and Directorate codes of practice and procedures. You will exercise proper care in handling, operating and safeguarding any equipment, vehicle or appliance provided, used or issued by the Council or provided or issued by a third party for individual or collective use in the performance of your duties.

Dimensions

There are currently no line management or budget responsibilities.



RUTLAND COUNTY COUNCIL

JOB REQUIREMENTS

QUALIFICATIONS/TRAINING/EDUCATION

Essential	Method of Assessment *
DIPSW/BASW/CQSW	D
Registered with Social Work England (SWE)	D

Desirable	Method of Assessment *
Post qualifying training	A

EXPERIENCE/KNOWLEDGE

Essential	Method of Assessment *
Evidence of practical application of social work skills in working with children and families	A/I
Working with the National Assessment Framework to plan and review outcomes for children and young people.	A/I
Child-care legislation (1989 Children Act, 2004 Children and Adoption Acts).	A/I
The issues that affect parenting capacity and the impact of deprivation on child development.	A/I
The legal processes and organisation for working in care proceedings.	A/I
The provision of services in a rural local authority.	A/I



RUTLAND COUNTY COUNCIL

SKILLS

Essential	Method of Assessment *
Court work, child-protection work and providing complex care plans to assistant children and young people in need.	A/I
The management of risk and assessment of children's needs for protection from significant harm.	A/I
Enthusiasm and commitment to developing services in this area with agency partners.	A/I
A commitment to ensuring children and young people's participation in service planning and delivery	A/I
I.T. Literate	A/I

EQUALITY AND DIVERSITY

Essential	Method of Assessment *
Able to recognise discrimination and be proactive in ensuring the Council's policy is put into practice.	A/I

OTHER

Essential	Method of Assessment *
Flexible in working patterns to fulfil commitments of the role and team.	A/I
Willingness and ability to visit other sites as and when required.	A/I

* A = Application Form D = Documentary evidence I = Interview T = Test

NOTE: These requirements must be reviewed each time this post becomes vacant. The reviewing manager must sign below. If changed, please submit both



RUTLAND COUNTY COUNCIL

the original job description and amended job description to the Human Resources Department.

DATE	CHANGE - YES/NO	PREPARED BY (Name & Position Title)
18.10.2023	New template	Emma Sweeny – Head of Children's Social Care