

Person Specification

Post title	Cleaner	Grade	A
Department	Assets and Procurement	Post ref	BS6501

Competencies	
<i>Please refer to the relevant competency framework for more information about the behaviour descriptors for each competency. All competencies within the relevant framework are applicable to the post and the ones that have prioritised for recruitment are detailed below.</i>	
Competency framework relevant to the post:	Employee Assessment
Communication	Interview
Team Work	Interview
Delivering value for money and quality services	Interview

Skills	Essential / Desirable	Assessment
Should be physically capable to be able to perform duties which will include bending, stretching and lifting of buckets etc.	E	Application Form/Interview
Good verbal communication skills and able to present a polite and courteous attitude to colleagues and building users.	D	Interview

Knowledge	Essential / Desirable	Assessment
The safe use of cleaning materials and chemical agents.	E	Application Form/Interview
The safe use of cleaning machinery and equipment.	D	Application Form/Interview

Experience	Essential / Desirable	Assessment
Previous experience in cleaning in a commercial environment	D	Application Form

Qualifications	Essential / Desirable	Evidence
No qualifications required	Not applicable	

Additional information / other requirements of the post
<i>The location of cleaning areas may need to be changed to meet the needs of the premises.</i> <i>Cleaners can be required to work alone or in teams dependent on location.</i> <i>Hours of cleaning will be dependent on the needs of the premises and may vary.</i>

- *Cleaners are not necessarily appointed to a specific location within premises.*
- *All staff are expected to be courteous to colleagues, building users and members of the public.*

Equality Act 2010

The ways in which a disabled person meets the criteria for a post must be assessed as they would be after any reasonable adjustments required had been made.

If appropriate, disabled candidates should indicate on the application form if they have needs which should be considered at the shortlisting stage.

Date produced / last amended

May 2024