

National Neighbourhood Health Implementation Programme - Project Lead (12 Months Fixed Term)

Job Description

Directorate: Adult Services

Position Pay Level: 8

Position Pay SCP: 36 to 41

Salary: £48,277 – £53,509 inclusive of Local Weighting Allowance per annum

DBS requirement: Enhanced

Reports to: ICS Neighbourhood Health Programme Strategic Coach

Responsible for: Project manager and Business Support

Number of reports: 2

Financial Responsibilities: £1-2m indirect: ability influence system partners and direct financial resources to deliver the DHSC National Neighbourhood Health Improvement Programme

Main purpose of Job:

The National Neighbourhood Health Improvement Programme is an ambitious initiative designed to reduce health inequalities and improve wellbeing at a local level by empowering communities to shape and deliver sustainable health outcomes.

As Project Lead, you will play a pivotal role in delivering this national initiative locally coordinating partners, managing delivery plans, and ensuring measurable improvements in the health and wellbeing of residents across Slough's neighbourhoods.

Work collaboratively with local communities, experts by experience, health partners, voluntary and community sector (VCS) organisations, and local authority teams to drive innovation and build capacity for community-led health improvement.

Main Accountabilities:

Programme Leadership & Management

- Lead the design, coordination, and delivery of the Neighbourhood Health Improvement Programme in Slough.
- Lead on the design, implementation, and monitoring of local project plans, ensuring alignment with national programme objectives.
- Develop and manage robust governance processes, risk registers, and performance reporting.
- Provide day-to-day operational leadership for project delivery, ensuring milestones and deadlines are met.

- Oversee programme budgets and resources efficiently, ensuring value for money.
- Commission and manage local delivery partners where appropriate.
- Support communications and promotional activity to raise awareness of the programme's aims and successes.
- Direct management of staff, setting objectives and day to day line management to support the priorities of the NNHIP
- Be proactive in helping achieve improved financial management across health and care systems to support the delivery of neighbourhood health the Council's Corporate vision and help ensure that the Council receives value for money from its expenditure.
- Deputising for the Strategic Coach when required. This may include presenting at the Health and Social care Partnership/Place Board and the Health and Wellbeing Board
- To work with and influence community catalysts and other functions such as Community Connectors and Social Prescribing to maximise resources to ensure effective delivery of the NNHIP.

Stakeholder Engagement & Partnership Working

- Build and sustain strong partnerships with NHS providers, Primary Care Networks (PCNs), local authority departments, public health teams, and community and faith organisations.
- Facilitate co-production with residents to ensure programmes reflect community priorities and build local ownership.
- Support neighbourhood-based groups and voluntary organisations to deliver targeted health improvement activities.
- Lead on coproduction of programme approaches and engagement of statutory and community partners and residents.
- Facilitate collaboration across multi-agency partners to ensure delivery of integrated health outcomes at neighbourhood level.
- Represent the programme at local, regional, and national forums as required.

Performance, Evaluation & Reporting

- Lead on the design and implementation of monitoring and evaluation frameworks to support the programme
- Monitor programme impact using qualitative and quantitative data.
- Secure feedback from residents that sets out improved outcomes in the form of case studies.
- Prepare high-quality reports, business cases, and presentations for senior stakeholders to be used across wide ranging organisations and partnerships.
- Implementation and review of change programmes to deliver continual improvement and work with partners to embed learning and best practice.
- Ensure all evaluations and programme planning considers diversity, equity and inclusion when addressing health inequalities
- Share learning locally and nationally by showcasing the impact of the NNHIP programme.

Strategic Development

- Contribute to the development of innovative models of neighbourhood-based care and population health management.
- Support the Strategic Coach in aligning local priorities with wider Integrated Care System (ICS) and NHS England objectives.
- Horizon scan for policy, system, and community developments that may influence programme delivery.
- Creation of medium and long term plans which will future extend neighbourhood health working delivering against the Health and Well-being Strategy and the NHS 10 Year Plan

Person Specification:

[National Neighbourhood Health Implementation Programme - Project Lead]

Area	Description	Essential/ Desirable	Method: Application (A) Interview (I) Test (T)
Experience	Experience of delivering projects in health, social care or community settings.	E	A/I
	Experience of partnership working across organisations and geographical footprints.	E	A/I
	Demonstrable project management skills, including planning, risk management, and governance.	E	A/I
	Strong planning and organisational skills.	E	A/I
Skills and abilities	Collaborative, inclusive approach.		A/I
	Excellent communication and influencing skills, with experience of stakeholder engagement across multiple sectors.	E	A/I
	Ability to analyse data, prepare reports, and present findings to senior audiences.	E	A/I/T
	Experience in leading change and improvement initiatives in health or social care settings.	E	A/I
Knowledge and understanding	Considerable depth of knowledge across relevant specialist area. Eg interpretation of legislation and statutory guidance	E	A/I

Area	Description	Essential/ Desirable	Method: Application (A) Interview (I) Test (T)
	<p>Strong knowledge of NHS structures, integrated care, and neighbourhood health models.</p> <p>Understand local government role in improving health and tackling health inequalities</p> <p>Understanding of health inequalities and population health management.</p>	<p>D</p> <p>E</p> <p>E</p>	<p>A/I</p> <p>A/I/T</p>
Qualifications	<p>Degree plus professional qualification plus a minimum of two years' experience.</p> <p>Project management qualification (e.g. PRINCE2, APM)</p>	<p>E</p> <p>E</p>	<p>A</p> <p>A</p>

Key Competencies and Behaviours

- Excellent interpersonal skills confidently able to effectively engage with communities and senior colleagues.
- Strategic and systems thinker.
- Collaborative and inclusive leadership style.
- Highly organised, with the ability to manage competing priorities.
- Committed to reducing health inequalities and improving outcomes for local communities.
- Resilient, adaptable, and able to work in a fast-paced, evolving environment.

Freedom to Act

- Works independently on programme management tasks.
- Escalates significant risks/issues to the Coach.

Impact

- Ensures milestones are delivered on time.
- Provides evidence to support local and national programme learning.