



Person Specification			
Post title	Chef Supervisor	Grade	F (SCP 12-17)

This post is exempt from the provisions of the Rehabilitation of Offenders Act – applicants must disclose all criminal convictions including those which are ‘spent’, in addition to any cautions and bindover orders received in the last 12

To be successful in this role you will need to demonstrate how you meet the criteria below at application & interview stage.

Shortlisting Number	Criteria	Method of assessment
Skills, knowledge, experience		
S1	Ability to understand verbal and written instructions to ensure appropriate standards are maintained	A/I/E
S2	Previous relevant experience in catering, hygiene principles & supervision	A/I
S3	Previous relevant experience in customer care	A/I
S4	Experience of marketing goods and services	A/I
S5	Ability to ensure suitable and sufficient risk assessments are carried out considering employees’ capabilities	A/I
S6	Ability to use equipment as instructed and trained and inform management of any health & safety issues which could place individuals in danger	A/I
Personal attributes and circumstances		
P1	You must adhere to the “Knowsley Better Together” staff qualities; Integrity, Accountability, Communication and Respect	I
P2	Ability to prioritise tasks and deploy staff effectively	A/I
P3	Willingness to transfer at short notice to any establishment within a reasonable geographical distance and always wear uniform provided	A/I
P4	Demonstrate a willingness to undertake appropriate training	A/I
Communication		
C1	A demonstrable willingness to share information and work with other people, including the ability to	A/I

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	listen, communicate with and understand others, taking account of other people's points of view and have excellent written and oral communication skills	
Qualifications		
Q1	NVQ in Catering Level's 1 and 2 or Equivalent	A/I/C
Q2	Level 2 in Food Safety Hazard Analysis	A/I/C
Q3	Level 3 in Managing Food Safety & Supervising Food Safety	A/I/C
Q4	Numeracy Skills	A/I/C
Q5	Manual Handling and H&S L2	A/I/C

CV/SS = Curriculum Vitae/Supporting Statement **A** = Application Form **C** = Certificate **E** = Exercise **I** = Interview
P = Presentation **AC** = Assessment Centre **T** = Test

Where the post involves working with children, in addition to a candidate's ability to perform the duties of the post, the interview will also explore issues relating to safeguarding and promoting the welfare of children, including:

- **Motivation to work with children and young people.**
- **Ability to form and maintain appropriate relationships and personal boundaries with children and young people.**
- **Emotional resilience in working with challenging behaviours.**
- **Attitudes to use of authority and maintaining discipline**

We have a positive attitude to the employment of disabled people and guarantee an interview to those who meet **all** the necessary criteria of the person specification.

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