



| Job description | | | |
|------------------------|----------------------------|----------------------|--|
| Job title | Family Support Worker | | |
| Grade | G | | |
| Directorate | Children's Services | | |
| Service/team | Children With Disabilities | | |
| Accountable to | Team Manager | | |
| Responsible for | N. A | | |
| JE Reference | | Date Reviewed | |

Purpose of the Job

To work as a member of the Children with Disabilities Team team delivering support, advice, assessment and intervention to, Children with Disabilities and their families. You will contribute to assessment, planning and intervention for families as set out by a Social Worker and will work in partnership with the children and families by providing assessments, support, advice and training as recommended by Children's Social Care.

Duties and Responsibilities

This is not a comprehensive list of all the tasks, which may be required of you. It is illustrative of the general nature and level of responsibility of the work to be undertaken.

1. To act with persistence, assertiveness and creativity in order to engage Children with Disabilities and their families to focus on outcomes for children, and the family as a whole.
2. To carry out observations, support and provide advice to parent and carers whose children Are receiving support from the Children with Disabilities Service.



3. To manage a caseload of children and young people who have disabilities supported within the Children with Disabilities Service. This includes being the key worker for those families receiving support packages, establishing agreed plans for support and reviewing them as appropriate.
4. To offer advice, counselling and support parents and carers of CWD
5. Promote behaviour support and positive relationships between the young person and their family/carers at times of crisis.
6. To undertake the day-to-day responsibilities delegated by the team manager as identified in the service plan, Guidance and Regulations.
7. To demonstrate the ability to be able to remain calm and diffuse and manage potentially difficult/confrontational situations.
8. To assess, provide and or apply for services under the Children Act 1989.
9. To contribute towards assessments as agreed with the Children's Social Worker.
10. To have a good understanding of risk and be able to respond appropriately to incidents relating to child protection and safeguarding and maintain client confidentiality and information sharing protocols.
11. To ensure that families of children with disabilities are fully involved in planning and decision making and are consulted with in relation with the support plans and any interventions.
12. To contribute to the protection of the public and the safeguarding of children and young people, taking particular account of policy and procedures on the support and management of young people who are vulnerable or present a risk of harm to others.
13. To maintain accurate, quality, and timely records on ICS and actively support the audit process and use analysed findings to improve future practice.
14. To work flexibly to meet the needs of the service. This will encompass some early mornings, evenings and weekend work which may take place in service-user's homes.
15. To work flexibly across the Borough and City region.



16. Ensure that Children's Social Care information systems are maintained and updated as policy and procedure dictate.
17. To undertake personal learning and development to address identified learning and development needs of you and the service
18. To carry out all responsibilities with due regard for Knowsley Council's equality and diversity policies and procedures.
19. Actively contribute to the gathering of information from service users and partner agencies to evaluate service delivery and provide evidence of performance against service objectives and inform future service delivery.
20. To undertake any other duties commensurate with the grading of this post, as required by the Assistant Executive Director for Children or their delegated Officer.

Knowsley Better Together – Staff Qualities



Health and Safety

- To use equipment as instructed and trained.
- To inform management of any health and safety issues which could place individuals at risk.



Data Protection and Information Security

- Implement and act in accordance with the Information Security Acceptable Use Policy, Data Protection Policy and GDPR.
- Protect the Council's information assets from unauthorised access, disclosure, modification, destruction or interference.
- Report actual or potential security incidents.