



Exam Invigilator - February 26

A Welcome from the Headteacher



A warm welcome to The Whitby High School and thank you for expressing an interest to join our highly skilled and committed staff team.

Commitment is a core value at our school and underpins all that we do. To join this school is to join a team of professionals who are fully committed to achieving the very best experiences and outcomes for the young people in our care. Along with respect, kindness and inclusivity, we offer an opportunity for our young people to grow, to thrive and to be valued and successful members of their local and wider community.

Every adult in our school plays an important part in a young person's life choices and experiences. We are all committed to 'The Whitby Way' and we want you to be part of this, too.

This is a place where people want to be.

Is this the place for you?

If so, I would love to hear from you.

Mrs. Geraldine Fraser (BEd, MSc, NPQH)

Headteacher

Exam Invigilator



Casual Contract

£12.65 Per Hour

We are seeking to expand our Exam Invigilator Team for the upcoming exam season. We are looking for a number of individuals with a range of skills, including the ability to support students. Key attributes that we are looking for; - calmness – professionalism – attention to detail – organisational skills – able to follow strict rules and systems – enjoy working with young people – discretion and confidentiality.

We would like to hear from candidates who are:

- Committed to high quality practice

- Committed to safeguarding and the wellbeing of our school community
- Able to motivate and inspire students to achieve their goals
- Energetic with a can-do attitude
- Able to communicate effectively with students, staff and other stakeholders
- Committed to contributing to the personal development of every child.

Closing date: Noon, Wednesday 25th February

You are advised to submit your application as soon as possible as we reserve the right to close posts at any time, once we have received sufficient applications and may interview as application are received.

References can be requested after appointment if requested.

Our school community places the highest priority on keeping our children safe. Applicants for all posts will be subject to stringent vetting including online searches for shortlisted candidates.

The Whitby High School is an equal opportunities employer.

Job Description



- Assist with checking, preparation and set up of exam rooms, prior to arrival of students.
- Check identity of candidates, complete attendance registers and distribute examination papers.
- Supervise candidates in the examination room, minimise disruptions and distractions and maintain examination conditions throughout.
- Assist candidates as appropriate with additional supplies of paper and stationery.
- Monitor the efficient timing of the exam to required standards.
- Collect, check in and maintain integrity of examination papers at the end of the exam.

Notwithstanding the detail in this job description, the job holder will undertake such work as may be determined by the Headteacher / Governing Body from time to time, up to or at a level consistent with the Main Responsibilities of the job.

Curriculum Information



At The Whitby High School, we pride ourselves on offering a broad and balanced curriculum that is tailored to the context in which our school is based. Our curriculum is designed to

provide our students with a well-rounded education that prepares them for success in their future endeavours.

Our curriculum is driven by the needs and interests of our students and the local community. We recognise that every student is unique and has different strengths, talents, and aspirations. Therefore, our curriculum is flexible and adaptable, allowing for personalised learning pathways that cater to individual student needs.

We offer a wide range of subjects, including core academic subjects, arts, sports, and vocational opportunities. This ensures that our students have the opportunity to explore their interests, discover their passions, and develop a strong foundation of knowledge across various disciplines.

Our curriculum is designed to foster critical thinking, creativity, and social and emotional intelligence. We aim to develop well-rounded individuals who are equipped with the skills and knowledge necessary to thrive in a rapidly changing world.

Pastoral Care



At the Whitby High School we are committed to providing high quality pastoral care for all our students. The pastoral care teams in the school work together to ensure each child is well

supported. The role of the Form Tutor is viewed as one of the most significant pastoral roles and high quality training and support is provided for all staff to be able to fulfil this role effectively.

In Years 7 – 11 a Pastoral Leader leads a team of tutors in ensuring quality pastoral provision and meets higher level pastoral, safeguarding and behaviour needs. Across the wider pastoral team there are other roles including behaviour support, assistant pastoral leaders, safeguarding and attendance: everyone works together as a team to provide the best we can for our students. Overall direction is given to the team by a Deputy Headteacher and Assistant Headteacher.

About the Area



Ellesmere Port lies on the south eastern edge of the Wirral Peninsula, 6 miles north of Chester. The town has excellent communication links, both by rail and road and sits at the junction of the M53 and M56 motorways. The major cultural and sporting centres of Liverpool and Manchester are both less than an hour's drive away.

Chester, with its Roman heritage, excellent shopping and top-quality restaurants is around 20 minutes away by car. Ellesmere Port has excellent shopping facilities with the second largest M&S store in the country and the nationally famous Cheshire Oaks Designer Outlet.

Locally, there are a number of major tourist attractions including the National Waterways Museum, the Blue Planet Aquarium and Chester Zoo. A little further away in North Wales, lies the stunning scenery and beaches of the Snowdonia National Park.

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Contact Us



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