

Person Specification

JOB TITLE	Higher Level Teaching Assistant – SEND	JOB REF NO	AAAG 7246
Criteria	Essential	Desirable	
Education & Training	<ul style="list-style-type: none"> GCSE English and Maths Grade 4 or above (or equivalent level 2 qualifications) Up to date knowledge of national strategies and programs of study which inform approaches to teaching and learning Willingness to undertake training to support Higher Level Teaching Assistant role if called upon Awareness of the statutory frameworks relevant to the role and knowledge of the legal definition and application of special educational needs as detailed in the SEN code of practice. 	<ul style="list-style-type: none"> Level 3 qualification(s) (A level or equivalent) Evidence of continuing learning Evidence of training in education or related role Level 3 Safeguarding trained Higher Level Teaching Assistant Qualification ELSA trained 	
Work Experience	<ul style="list-style-type: none"> Minimum 3 years' work in a school as a Teaching Assistant or similar mentoring role working with vulnerable students Experience delivering interventions to SEND or vulnerable students 	<ul style="list-style-type: none"> Experience working in an alternative provision Leading Safeguarding practices 	
Qualities	<ul style="list-style-type: none"> Reliability, resilience, diplomacy, confidentiality and sensitivity are essential to this post. Ability to communicate effectively with external professionals and the clinical team Ability to analyse and track student progress Can prioritise demands and keep calm under pressure Uses initiative to solve problems and knows when to ask for help/advice Excellent concentration and attention to detail Alertness and general awareness of the needs of young people with SEMH needs 		
Skills	<ul style="list-style-type: none"> Excellent knowledge of Microsoft Word Ability to use the Internet 	<ul style="list-style-type: none"> Knowledge of Microsoft 365 software 	
Other	<ul style="list-style-type: none"> Excellent understanding of Child Protection and Safeguarding issue 		

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	<ul style="list-style-type: none">• Ability to relate to and promote the ethos of the school• Excellent attendance and punctuality	
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