



TEACHER OF MATHEMATICS

Sir John Deane's Sixth Form College (Northwich)

Main Pay Scale

NSP 1 – NSP 9

Job Description & Person Specification

Job Description

Reporting to

Head of Department

Main Responsibilities

Teaching and Learning

1. Planning and preparing courses and lessons
2. Teaching, according to their educational needs, the students assigned to you, including the setting and marking of work to be carried out by the students in college and elsewhere
3. Assessing, recording and reporting on the development, progress and attainment of students
4. Continually developing your understanding and practice of teaching and learning strategies, ensuring that the learning space you create and maintain is dynamic and student centered.

In each case having regard to the curriculum for the college.

Other activities

1. Safeguarding and promoting the general progress and well-being of individual students and of any class or group of students assigned to you
2. Providing guidance and advice to students on educational and social matters and on their further education and future careers, including information about sources of more expert advice on specific questions making relevant records and reports
3. Making records of, and reports on, the personal and social needs of students
4. Actively relationship building, communicating and consulting with the parents/carers of students

5. Actively communicating and co-operating and offering support with people or bodies outside the college in order to make a contribution to the community and continuing to raise standards
6. Participating in meetings arranged for any of the purposes described above
7. Being a role model for students at all times

Assessments and reports

1. Providing or contributing to oral and written assessments, reports and references relating to individual students and groups of students in line with college policy
2. Providing developmental feedback which allows students to achieve beyond their minimum grade.

Appraisal and professional development

1. To engage in the annual lesson observation process of the college and seek to enhance own practice
2. To set and work towards achieving targets in partnership with your head of department
3. To actively seek, and where required engage in, professional development to enhance practice

Discipline, health and safety

1. Maintaining good order and discipline among the students and safeguarding their health and safety, both when they are authorized to be on the college premises and when they are engaged in authorized college activities elsewhere.

Staff meetings

1. Participating in meetings at the college which relate to the curriculum for the college or the administration or organization of the college, including pastoral arrangements.

Cover

1. Supporting the college in maintaining good levels of education for all students
2. Providing reasonable cover at key times in negotiation with the head of department.

Public examination

1. Participating in arrangements for preparing students for public examinations and in assessing students for the purposes of such examinations; recording and reporting such assessments; and participating in arrangement for students' presentation for, and supervision during, such examinations.

Leadership

1. Contributing to the selection for appointment and professional development of other teachers and supporting staff, including the induction and assessment of new and probationary teachers

2. Taking such part as may be required of you in the review, development and management of activities relating to the curriculum organization and pastoral functions of the college.

Administration

1. Participating in administrative and organizational tasks relating to such duties as are described above, including the management or supervision of people providing support for the teachers in the college and the ordering and allocation of equipment and materials
2. Attending assemblies, registering the attendance of students and supervising students, whether these duties are to be performed before, during or after college sessions.

Commitment to ethos and culture

1. Adopting a 'can do', problem solving approach to challenges and seeking to be positive within college
2. Adopting an enthusiastic, compassionate, creative and respectful approach to all Activities and all relationships which take place with Sir John Deane's community
3. Supporting others, seeking support and guidance for oneself and supporting the college leadership team to create a working environment which seeks to allow everyone to be at their best every day

Person Specification

| | Desirable | Essential |
|---|-----------|-----------|
| Qualification | | |
| Appropriate degree. | | ✓ |
| Qualified teaching status. | | ✓ |
| Experience | | |
| Successful teaching experience in a temporary or permanent post or on teaching practice. | | ✓ |
| Knowledge & Skills | | |
| Enthusiasm for your subject and the ability to generate this in others with a commitment to developing strength and depth in subject knowledge. | | ✓ |
| Excellent understanding of both subject and general teaching pedagogy. | | ✓ |
| Ability or potential to use and interpret data to drive lesson planning and student progress. | | ✓ |
| Experience of improving the quality of teaching and learning through the development of schemes of work and high-quality Resources. | | ✓ |
| Knowledge of the national secondary education system, examinations and curriculum. | | ✓ |
| Experience of implementing effective and systematic behaviour management. | | ✓ |
| Good ICT Skills. | | ✓ |
| Experience of leading successful enrichment which inspire and motivate learners. | ✓ | |
| Attributes | | |
| Ability to relate to and promote the ethos of the school. | | ✓ |
| Commitment to regular and on-going professional development and training to establish outstanding classroom practice. | | ✓ |
| Excellent punctuality and attendance. | | ✓ |
| Resilient, motivated and committed to achieving excellence and meet deadlines. | | ✓ |
| Commitment to raising of standards and achievement. | | ✓ |
| Genuine passion and belief in the potential of every student. | | ✓ |
| Ability to be able to work effectively as a tutor and to support whole-school initiatives and developments. | | ✓ |
| Act as a role model to staff and students. | | ✓ |
| Commitment to and understanding of professionalism in line with the National Teaching Standards. | | ✓ |
| Commitment to equality of opportunity and the Safeguarding and welfare of all students. | | ✓ |
| Ability to relate to teachers, other professionals, parents and students. | | ✓ |
| Very good oral and written communication skills. | | ✓ |
| Suitable to work with students. | | ✓ |