



Person Specification			
<b>Post title</b>	Principal Building Control Surveyor	<b>Grade</b>	Q / £53,460 - £54,495 per annum

To be successful in this role you will need to demonstrate how you meet the criteria below at application & interview stage.

Shortlisting Number	Criteria	Method of assessment
<b>Skills, knowledge, experience</b>		
S1	Detailed technical knowledge of Building Control legislation and the approved documents including experience of dealing with the full range of Building Control work along with a desire to keep knowledge up to date.	A, I
S2	Experience of dealing with a wide range of Building Control applications, covering plan examination and site inspection work, plus detailed knowledge of associated legislative procedures including dangerous structures and licensing of premises.	A, I
S3	Excellent written and oral communication skills with a variety of stakeholders	A, I
S4	Ability to manage own workload with minimal supervision to meet deadlines.	A, I
S5	Excellent negotiation skills, actively listening to others viewpoints and explaining the organisational perspective.	A, I
S6	Flexible approach to work and working with others to meet directorate and other corporate targets. Personal attributes and circumstances	A, I
S7	Excellent IT and presentation skills, including database and Microsoft office programmes.	A, I
S8	Able to provide readily understood professional advice to customers and stakeholders, using tailored language specific to their level of understanding.	A, I
<b>Personal attributes and circumstances</b>		
P1	You must adhere to the “Knowsley Better Together” staff qualities; Integrity, Accountability, Communication and Respect	I
<b>Communication</b>		
C1	The ability to speak fluent English	I

January 2026





C2	A demonstratable willingness to share information and work with other people, including the ability to listen, communicate with and understand others, taking into account of other people’s points of view.	CV/SS, I
<b>Qualifications</b>		
Q1	HNC or degree in Building Surveying or similar relevant discipline.	A, C
Q2	Access to vehicle for site visits with full driving licence.	A, C
Q3	Register with the Building Safety Regulator to a minimum of Class 2 a-f	A, C

**CV/SS** = Curriculum Vitae/Supporting Statement **A** = Application Form **C** = Certificate **E** = Exercise **I** = Interview  
**P** = Presentation **AC** = Assessment Centre **T** = Test

**Where the post involves working with children, in addition to a candidate’s ability to perform the duties of the post, the interview will also explore issues relating to safeguarding and promoting the welfare of children, including:**

- **Motivation to work with children and young people.**
- **Ability to form and maintain appropriate relationships and personal boundaries with children and young people.**
- **Emotional resilience in working with challenging behaviours.**
- **Attitudes to use of authority and maintaining discipline**

We have a positive attitude to the employment of disabled people and guarantee an interview to those who meet **all** the necessary criteria of the person specification.

January 2026

