



West Kirby Grammar School

Head of Food & Nutrition

TLR 2a

September 2026

Graham Road, West Kirby, Wirral. CH48 5DP

www.wkgs.org

Contents

Advertisement	3
Job Description	4
Person Specification	6
Life at WKGS	7

Advertisement

Head of Food & Nutrition

September 2026



Head of Food & Nutrition

Full-time, Permanent. Required from September 2026 – TLR 2a

The Governors of this exceptional Grammar School wish to appoint an excellent and committed Head of Food & Nutrition to lead our provision across Key Stages 3 and 4. This is a full-time, permanent leadership post with a TLR 2a, commencing in September 2026.

Food and Nutrition is a valued and popular strand within our thriving Design and Technology Faculty. The successful candidate will provide strong subject leadership, ensuring that teaching and learning is ambitious, inclusive and engaging at every stage. They will lead on curriculum planning, assessment and quality assurance within Food and Nutrition, working closely with the Head of Faculty and other subject leaders to promote a collaborative and forward-looking departmental culture.

We are seeking a reflective and ambitious practitioner with excellent classroom practice, strong subject knowledge and the ability to inspire both students and colleagues. The successful candidate will be committed to maintaining high standards of progress and outcomes, while also developing enrichment opportunities that bring Food and Nutrition learning to life.

West Kirby Grammar School is a highly successful selective girls' school with a coeducational Sixth Form. There are approximately 1,200 students on roll, and academic outcomes are exceptional. In 2025, 22% of GCSE grades were awarded at Grade 9 and 44% at Grades 9–8. Students achieved an average grade of 7.15, with 66% of all grades at 9–7. At A level, results were equally strong, with 65% of grades awarded at A*–B and an average grade of B.

The school was ranked 23rd nationally out of more than 4,000 state schools in The Telegraph's annual school rankings, placing us 1st among all state schools in Wirral, Merseyside and Chester and 5th in the North West of England. These outcomes reflect the exceptional standards of achievement, progress and student destinations.

Further information and an application form are available to download from the School's website (www.wkgs.org) or by contacting the School on 0151 632 3449. A completed application form and a letter addressing the content of the person specification (no longer than two sides of A4) should be submitted to office@wkgs.net for the attention of Mr S. Clarke, Headteacher.

Mr S Clarke

Headteacher

Closing date: 9 am on Friday 1 May 2026

Anticipated interview date: Wednesday 6 May 2026

Job Description

Head of Food & Nutrition

September 2026



Job title: Head of Food & Nutrition

Reporting to: Head of Technology

Grade: TLR 2a

The Leader of Food and Nutrition will work under the direction of the Head of Faculty to lead, develop, and enhance the provision of Food and Nutrition at KS3 and KS4. This curriculum-focused leadership role combines strategic planning with day-to-day implementation of high-quality teaching and learning across these key stages.

Key Responsibilities

To lead the design, sequencing, and delivery of the Food and Nutrition curriculum across KS3–4, ensuring provision is academically ambitious, inclusive, and engaging.

To embed rigorous and purposeful assessment strategies, including formative assessment, exam-style tasks, NEA guidance, and structured pupil response activities.

To implement and monitor quality assurance processes at KS3 and KS4, ensuring consistent marking, feedback, and teaching aligned with departmental and whole-school expectations.

To oversee administration and internal verification of KS4 NEA work and liaise with Exam Boards as required.

To monitor student progress and use data to inform targeted interventions and support strategies, ensuring aspirational outcomes for all learners.

To support staff in addressing gaps in student knowledge and skills, planning effective classroom strategies, and delivering additional interventions as needed.

To coordinate extracurricular and enrichment opportunities related to Food and Nutrition, including visits, workshops, and other subject-specific activities.

To contribute to departmental development planning, ensuring progression and consistency across both key stages.

To work closely with other TLR holders and the Head of Faculty to promote collaboration and consistency across the Design and Technology Department.

Job Description (Cont.)

Head of Food & Nutrition

September 2026



General Expectations

To act as a role model of professional conduct and high-quality teaching.

To stay informed about subject-specific developments in Food and Nutrition education, including curriculum and assessment changes.

To participate fully in department meetings, training, and whole-school initiatives.

To contribute to the wider life of the school and support the school's vision and values.

The responsibilities listed above are not exhaustive. The postholder may be expected to undertake other reasonable duties as requested by the Head of Department or Senior Leadership Team, in line with the role and its level of responsibility.

Person Specification

Head of Food & Nutrition

September 2026



Job title: Head of Food & Nutrition

Reporting to: Head of Technology

Grade: TLR 2a

This person specification is related to the requirements of the post as determined by the job description. Short listing is carried out on the basis of how well you meet the requirements of the person specification. You should refer to these requirements when completing your application.

E: Essential D: Desirable

1. Qualifications

Degree or equivalent in Food, Nutrition, or a closely related subject (E)

QTS (Secondary Phase) (E)

Further degree or leadership qualification (e.g. NPQ, MA/MEd) (D)

2. Experience

Successful teaching of Food and Nutrition at KS3 and KS4 (E)

Evidence of strong outcomes for students at GCSE (E)

Experience of contributing to curriculum development and quality assurance at KS3–4 (E)

Experience of supporting or leading aspects of departmental work (D)

Experience of leading or coordinating extracurricular or enrichment opportunities in Food and Nutrition (D)

Experience of using student progress data to inform planning and intervention (D)

3. Knowledge and Skills

Strong subject knowledge in Food and Nutrition across KS3–4 (E)

Understanding of curriculum planning, sequencing, and assessment at KS3–4 (E)

Knowledge of NEA processes, exam board requirements, and internal verification (E)

Ability to analyse student progress data and implement effective interventions (E)

Understanding of how to support stretch and challenge for all learners, including high prior attainers (E)

Awareness of current research and developments in Food and Nutrition education (D)

Competence in using Microsoft Office and/or digital tools for curriculum and assessment work (D)

4. Special Requirements

A belief in the potential of all students to achieve at the highest-level (E)

High expectations of self and others, with a commitment to continuous improvement (E)

Strong interpersonal and communication skills with students, colleagues and parents (E)

Willingness to contribute to the wider life of the department and school (E)

Enhanced DBS clearance and identity checks (E)

Professional approach to conduct, attendance and dress (E)



West Kirby Grammar School is a vibrant and thriving girls grammar school of more than 1200 students aged 11 to 18, including around 50 male students in a coeducational sixth form of over 350.

As a school, we believe there are no limits on a student's potential: with the right approach to learning every student can reach levels of attainment and achievement that might previously have been considered the preserve of a 'gifted and talented' few.

Our values are inspired by our school motto: *ad metam contendo* - strive towards the goal.

These six core values aren't simply words on a page – we live and breathe them every day, driven by our determination to inspire and support every child in the pursuit of their goals, whatever they may be:

Community

- We're proud of our sense of community and family at WKGS, as well as our contribution to the local and wider community.
- We choose to be collaborative, caring and kind, showing empathy and honesty in our actions.
- We value our tradition and have a vibrant House system that helps to create a compassionate and caring community.

High Expectations

- We are aspirational for ourselves and those around us, taking great pride in our achievements.
- Our work is goal-orientated, celebrating success in different forms while striving for excellence in our pursuits.
- We naturally have high academic expectations and challenge everyone to achieve their full potential, both inside and outside of the classroom.

Opportunity

- We offer exceptional opportunities for all in a wide variety of contexts.
- Our extensive curriculum ensures that every student has the opportunity to discover their talents.
- We encourage everyone to embrace our extra-curricular provision and wide range of enrichment activities; we promote leadership at all levels.

Innovation

- We strive to create the leaders of tomorrow; individuals who are daring and forward thinking and who work to inspire those around them.
- Creativity is highly valued, and we aim to find inventive and enterprising solutions to the challenges we face.
- Change is embraced as we develop inventive new practices and systems.

Curiosity

- We encourage all members of our community to display a love of learning and to show an inquisitive approach to challenge.
- The ability to reflect on practices is key, along with a passion to improve. Asking questions to deepen understanding and looking beyond the confines of the curriculum is actively encouraged.

Endeavour

- We work with motivation and resilience, whatever the challenge ahead.
- Determined to succeed, we challenge ourselves and those around us to improve
- We engage with our tasks and work with perseverance to achieve.



Staff Wellbeing

The wellbeing of staff is central to the approach taken by Governors, the Headteacher and the SLT at West Kirby Grammar School.

We have an excellent sense of community within our whole staff, who work very hard as a team to support one another in their endeavours. Below are examples of some of the systems we have developed to help maintain a happy and positive staff.

- Deadlines well publicised and staff consulted on annual calendar
- Reduced data collections to ensure no collections for data's sake
- In-house Wellbeing Manager available to all staff, and Staff Wellbeing Committee that monitors and responds to staff needs.
- Dedicated classroom wherever possible for teaching staff
- A flexible and generous approach to family appointments and child events
- Complimentary tea and coffee
- Off-site working permitted during free and PPA time.
- Complimentary Christmas Dinner for all staff each year
- Staff Christmas Cake baking event
- Complimentary coffee and cake mornings or afternoons
- Access for all staff to self-referral Health & Wellbeing Support package
- Opportunities for professional development always considered
- Considerate approach to lesson observations, drop-ins and learning walks
- Headteacher 'Open Door' Policy at all times
- On site car valeting offered

Life in West Kirby

WKGS is a nurturing and supportive institution with exceptional rates of staff retention. Very few staff move on each year and these are largely due to opportunities for promotion or staff retirement.

West Kirby is a fantastic place to work and live. Found on the North West coast, it is regularly rated in The Times as one of the Top 10 places to live in the North West. Just half an hour by train from Liverpool, it is a beautiful seaside town with a high street full of independent shops, the Marine Lake, the picturesque Hilbre Island and miles of sandy beaches.



West Kirby
Grammar School



office@wks.net



www.wks.org



0151 632 3449