



## JOB DESCRIPTION

<b>Job Title:</b>	Recovery Facilitator – Family Safeguarding		
<b>Directorate:</b>	People	<b>Salary:</b>	£30,024 to £35,412 per year plus £729 London Weighting and £963 Essential Car User allowance.
<b>Section:</b>	New Hope	<b>Grade:</b>	BG-H SCP 15-24
<b>Location:</b>	New Hope / Times Square	<b>Work Style:</b>	Hybrid

### Key Objectives of the role

To be part of a multi-disciplinary team within the Bracknell Forest Family Safeguarding Model, which is based within New Hope and the Substance Misuse Service, as well as Children’s Social Care, which includes Social Workers, mental health practitioners and domestic abuse practitioners.

To provide high quality substance misuse support and interventions to the highest risk families as part of the Family Safeguarding team.

Delivering comprehensive psychosocial and pharmaceutical interventions to families affected by substance misuse where children are subject to child protection or child in need plans.

### Designation of post and position within departmental structure



## Daily and monthly responsibilities

- To engage with high risk families who have substance misuse problems, provide advice, harm minimisation information and encourage positive engagement within this service to improve outcomes for children.
- To deliver a full range of interventions on a one-to-one basis, in group settings and in the community utilising motivational interviewing, cognitive behaviour techniques and brief interventions to promote engagement with treatment services to encourage self-esteem, wellbeing, self-responsibility, enhanced motivation and improve parenting capacity.
- To manage an agreed caseload of adults and young people with a range of needs.
- To complete comprehensive assessments, risk assessments and develop risk management plans as required which will be aimed at promoting the safety and security of the individual, the family, staff within services and members of the public and to regularly review risk.
- To contribute to the development of individual recovery plans, review these quarterly and support them to achieve their agreed outcomes, provide health education in respect of reducing harm, blood borne viruses, overdose prevention and where required provide safe storage boxes and advice.
- Promote sexual health awareness and support access to sexual health screening services as required.
- To undertake drug testing as required and support staff to understand and undertake these tasks, following safety guidelines and protocol.
- To liaise with partner agencies such as Housing, Adult Social Care, criminal justice agencies, schools and health professionals to obtain and share information about individuals to be used to ensure that a holistic approach is taken and provided.
- Promote the Family Safeguarding Model in multi-agency forums through presenting data and case studies as required.
- To attend multi professional meetings such as group case supervisions, child protection conferences, child in need meetings and strategy meetings and provide professional written reports as evidence to these services.
- To provide reports as evidence in respect of families who are in care proceedings.
- To provide advice, information and support, including one to one or group support, to the family/carers and friends of people who misuse drugs and/or alcohol.
- Provide advice to New Hope staff in respect of family safeguarding substance misuse support and other techniques that are proven to be beneficial.
- To engage in regular clinical and case management supervision and maintain a current knowledge of appropriate intervention in respect of substance misusing parents/carers.
- To keep confidential records and spreadsheets, ensuring all information is relevant and up to date and to enter confidential data within a timely manner into both local and national data systems in line with CQC and Ofsted requirements.

## Scope of role

To ensure a high-quality substance misuse recovery service is provided to parents who are open to Children Social Care and live within Bracknell Forest.

All employees working with children, young people and adults at risk have a responsibility for safeguarding and promoting their welfare.

There is no budgetary responsibility.

Commitment to the Council's Equal Opportunities policy at all times

Commitment to working within the bounds of the Data Protection Act and GDPR legislation at all times

Such other duties as may from time to time be necessary, compatible with the nature of the post. It should be noted that the above list of main duties and responsibilities is not necessarily a complete statement of the final duties of the post. It is intended to give an overall view of the position and should be taken as guidance only.

## PERSON SPECIFICATION

KEY CRITERIA	ESSENTIAL	DESIRABLE
<b>Skills and qualifications</b>	<p>Experience of working in substance misuse services</p> <p>NVQ 2/3 in Health &amp; Social Care or Equivalent Experience of Working in a Social Care environment</p> <p>Good standard of education – GCSE English and Maths, or equivalent.</p>	<p>Motivational Interview Training</p> <p>Cognitive Behaviour Therapy Training</p>
<b>Competence Summary</b> (Knowledge, abilities, skills, experience)	<p>Understanding of and commitment to the requirements of safeguarding children, young people, vulnerable adults and promoting their welfare.</p> <p>Experience of working with high-risk families where children are subject to court proceedings, child protection or child in need plans.</p> <p>IT literate and competent in use of Microsoft Word, Power Point, Teams and Excel.</p> <p>Previous experience of undertaking comprehensive assessments, risk assessment, developing risk management plans and developing and reviewing recovery plans.</p> <p>Ability and experience to deliver substance misuse interventions both office-based and out in the wider community.</p> <p>Awareness of the importance of confidentiality and data protection.</p> <p>Ability to work in a non-discriminatory way and within equal opportunities framework.</p> <p>Effective time management and attention to detail.</p> <p>Ability to work in a pressured environment.</p>	<p>Knowledge of substance misuse and the impact of it on communities.</p> <p>A knowledge of the criminal justice system in respect of adults and young people.</p> <p>Knowledge of local services and geography.</p>

<b>Work-related Personal Requirements</b>	<p>The post holder must hold a full UK driving licence (or valid equivalent) with access to a car. Non-UK licences must be converted to UK licences in the first six months of employment.</p> <p>A flexible approach at all times.</p> <p>Ability to work effectively within a team and to work using own initiative without supervision.</p> <p>Able to work within a busy and demanding environment.</p> <p>Maintain a professional attitude at all times.</p> <p>Ability to facilitate change and work with others.</p>
<b>Other Work Requirements</b>	<p>A satisfactory enhanced Disclosure and Barring Service check.</p> <p>The ability to converse easily in spoken English, explain complex or technical information to members of the public and respond effectively to detailed or complex questions for an extended period of time.</p> <p>This post is exempt from the Rehabilitation of Offenders Act 1974.</p> <p>Prepared to undertake training essential to carry out tasks required.</p> <p>The ability to attend meetings outside of core working hours if required.</p>
<b>Role models and demonstrates the Council's values and behaviours</b>	<p>Our values define who we are. They outline what is important to us. They influence the way we work with each other – and the way we serve our residents and engage with our communities.</p> <p>We make our values real by demonstrating them in how we behave every day.</p>

**All staff should hold a duty and commitment to observing the Council's Equality & Dignity at Work policy at all times. Duties must be carried out in accordance with relevant Equality & Diversity legislation and Council policies/procedures.**

