



Ellingham Road, Chessington, Surrey, KT9 2JA 0208 397 3864

Job Description: Class Teacher

Salary: Teachers Main Pay Scale

Reporting to: Headteacher and Deputy Headteacher

Main Purpose

To be a teacher, carrying out all relevant duties linked to this role, including:

- Planning short, medium and long term for all aspects of pupils' learning
- To plan stimulating and interesting lessons which encourage children to develop their independence and enable them to lead their own learning.
- Use assessment for learning (AfL) to assess children's ongoing understanding, inform groupings and future planning
- Plan a range of differentiated activities which enable all children to access their learning at an appropriate level
- To challenge all children and encourage them to create a thirst for learning and be a self-disciplined learner
- To have high expectations of all children and the staff you work with, so everyone is encouraged to challenge themselves and develop skills such as resilience, motivation, perseverance and undertake a journey of lifelong learning skills
- To deploy teaching and support staff in every lesson to best meet children's needs
- To follow all teaching and learning policies consistently
- To manage children's behaviour positively and in line with the school's behaviour policy
- To set clear targets for progress and attainment across all areas of the curriculum and monitor progress towards achieving these
- To feed back on children's work in line with the school's marking and feedback policy and encourage an ongoing dialogue with children
- To assess children half-termly using school data tracking processes, fully involve yourself in moderation meetings and engage in pupil progress meetings, raising concerns about children who you feel are not making enough progress
- To set appropriate and differentiated home learning in line with the school policy
- To work in partnership with parents, offering differentiated support, encouraging good engagement, supporting them with home learning expectations and utilising their skills if offered, eg in a voluntary role
- To attend any inset sessions, including weekly staff CPD meetings and any other meetings as part of your directed hours, as deemed appropriate by the headteacher
- To be a positive role model at all times, being confidential and professional in all aspects of your role
- To do a playground and early morning duty as and when required
- To engage fully in the appraisal process, taking responsibility for your own professional development and striving to be a first class teacher in every way.

Leading a Curriculum Subject

- To build focused and supportive relationships with pupils, staff, parents and governors
- To lead staff, by personal example, in achieving inspiring teaching and learning in the subject.
- Model innovative and effective learning and teaching strategies at a variety of levels
- Lead inset as a staff group or at whole school level when related to the subject
- Support staff in enriching the learning environment within classrooms and shared areas, including outdoor areas
- Ensure that appropriate schemes of work and policies are in place and they are being followed according to school policy
- Ensure that there is clear progression across all year groups in the school
- Through subject scrutiny, keep SLT informed of the pupil and curriculum progress of your subject area
- Support the induction of staff new to the school and those being trained within the school as appropriate.

Managing the Quality of Teaching and Learning in the Curriculum Subject

- Liaise with other leaders to ensure continuity and progression
- Share responsibility for the management of behaviour throughout the school and be involved in supporting staff in the use of a range of strategies for the successful management of behaviour and engagement in learning
- Provide innovative and energising professional growth that is evidence-based and matched to teacher needs
- Communicate effectively the school vision to a variety of stakeholders
- Where appropriate, build individual and team capacity within specialised skill areas
- Plan and deliver appropriate support for parents in line with a review of current needs

Securing Accountability

- Contribute to relevant sections of the School's Self Evaluation Document
- Regularly evaluate and report on the quality of the subject in practice in the school to the leadership team and governing body
- Work within the annual delegated budget to maintain, organise and increase the range and quality of resources available to enable all children to make excellent progress in the subject
- Devise an Action Plan and report on progress regularly to the headteacher, termly to the governors and annually to parents
- When asked, feedback your work to governors and support them with their accountable role.