

Job Title:	Telecoms Project Manager		
Directorate:	Development and Commercial Services		
Reports to:	Director of Development and Commercial Services		
Grade:	B	Job Code:	104TC1
Job Purpose			
<p>This role is a combination of two responsibilities: managing the exit of the current telecommunications provider, and the introduction of new telecommunications services. As the current 12-year licence for telecommunications provision comes to an end, the post holder will be responsible for managing a complex programme of work, using a policy project framework, to successfully manage a transition to new telecommunications provision for the Falkland Islands. This will include managing the contractual exit provisions of the current exclusive licence with the licence holder (Sure South Atlantic), transitional arrangements as needed, and the identification and successful negotiation of future provisioning options to meet the modern telecommunications needs of the Falklands. This is a role with high public exposure, including representing the Falkland Islands Government (FIG) in meetings, with current and potential suppliers, and with the media.</p>			
Main Accountabilities			
Strategy and Policy Development			
<ul style="list-style-type: none"> • Manages the Telecoms Programme Board to develop and gain agreement (political and public as needed) to the overall strategy and underlying policies for telecommunications provision in the Falkland Islands. • Maintains relevant project documentation and reporting, including minutes, risks and issues registers, budgets and timelines. • ‘Holds the pen’ on drafting potential policies and market engagement exercises, taking personal responsibility for delivery. • Manages external specialist consultants to commission, review and present relevant research and policy work to support the development of a robust telecommunications provision framework. • Works with the Corporate Management Team (CMT), elected Members of the Legislative Assembly (MLAs) the Telecommunications Regulator and other key groups to gain overall approval for strategy, policy and commercial direction. 			
Commercial management			
<ul style="list-style-type: none"> • Manages existing contracts with Sure South Atlantic on a commercial basis, including providing reporting as required to committees such as Executive Council and Standing Finance Committee. • Act as the key contract manager for the VSAT Compensation Agreement between FIG and Sure South Atlantic • Speaks on behalf of FIG in commercial negotiations and other contracting matters, ensuring that all views expressed have the approval of Executive Council where needed. • Manages market engagement exercises with potential telecommunications providers, including any procurement processes in line with FIG Financial Instructions, and any resulting contracting work. 			
Stakeholder engagement			
<ul style="list-style-type: none"> • Attends and represents FIG on the Technology Development Group, a group representing key industries and public-sector bodies in the Falkland Islands. • Creates and manages public consultation exercises as needed to establish a new telecommunications provision framework. • Works with the FIG Communications Team on effective and consistent public messaging on telecommunications. 			
<p>The job description is not an exclusive or exhaustive definition of your duties. You shall undertake such additional or other duties as may reasonably be required by FIG commensurate with your role and grade.</p>			

Additional Information:

Although this role does not have any line management responsibilities, it is responsible for management of a Programme Board made up of officers from across FIG. There may also be 'dotted-line'/matrix management arrangements needed as work develops.

Travel overseas for business may be necessary from time to time.

FIG would be open to a hybrid working arrangement with some element of remote working. It will be necessary for the post-holder to be based in the Falkland Islands for extended periods of the contract.

This is a 3-year limited contract.

Person Specification:	Telecoms Project Manager		
Criteria	Essential	Desirable	Assessment Method
Education and Qualifications:			
Educated to degree level (or equivalent) in a relevant subject (e.g. Economics, Business Management, Public Policy etc.)	✓		A
Evidence of Continuous Professional Development	✓		A/I/R
A Master's degree in a relevant subject (Business/Commercial Management, Telecoms/Technology etc).		✓	A
NB Equivalent combinations of educational qualifications and experience may be considered.			
Knowledge, Skills and Experience:			
A minimum of 5 years' experience of effectively engaging with government to delivery strategic aims	✓		A/I
Demonstrable experience gained within the public sector, a government department, or a relevant commercial or consulting organisation.	✓		A/I/R
A successful track record of leading, and making a key contribution to strategic decision-making and to policy formulation and delivery.	✓		A/I/R
Demonstrable understanding of the telecoms market and major trends on both demand and supply sides.	✓		A/I/O
Sound track record of developing effective commercial management and partnerships at a senior level.	✓		I/R
Demonstrable experience of analysing / auditing market data / intelligence and reporting on the findings.	✓		A/I
Experience of working with senior management in the public and private sectors, with the ability to gain their respect and confidence.	✓		A/I/R
A track record of development and delivering stakeholder engagement activities.	✓		A/I/R
An understanding of the stakeholder environment, especially in relation to customer issues and the customer voice.	✓		A/I/R
Demonstrates good judgment, and high levels of integrity particularly under pressure.	✓		I/R
Experience in programme and project management.	✓		A/I
Ability to make systematic and rational judgements, based on relevant information, draw pragmatic conclusions, considering the 'wider' strategic picture.	✓		I/R
Excellent interpersonal / communication/ influencing / presentation skills – verbal and written, including the ability to present and argue clearly and persuasively in wide and diverse settings.	✓		A/I/R

Person Specification:	Telecoms Project Manager		
Criteria	Essential	Desirable	Assessment Method
Knowledge, Skills and Experience continued:			
Demonstrable experience of leading / managing projects including the oversight of complex programmes.	✓		A/I/R
An understanding of consumer issues and consumer policy (including behavioural economics).		✓	A/I/R
Proven ability to represent and influence at all levels internally and externally.	✓		A/I/R
Experience of effective liaison at international level.		✓	A/I/R
A keen practical intelligence, with demonstrated ability to master a broad and complex policy brief; and experience of horizon scanning to enable early identification of risks and opportunities.		✓	A/I/R
Strong self-discipline, organisational skills and 'client-focused' approach to work: able to work autonomously to pre-empt and manage detail effectively.		✓	A/I/R
Personal Attributes:			
A high degree of personal integrity, to ensure the ability to fulfil the statutory obligations needed to maintain standards in a highly contested environment.	✓		I/R
Excellent judgement under pressure.	✓		I/R
The ability to command respect and inspire confidence amongst elected officials, government colleagues, market providers and the general public.	✓		I/R
Highly motivated, resilient, confident and professional individual.	✓		I/R
The ability to work effectively both independently and as part of a team.	✓		I/R
Special Factor: Telecommunications and related matters can prove to be a highly contentious subject matter and there is often a great deal of comment, dialogue and challenge levied in public forums on proposals and decisions made. The postholder will be expected to possess sufficiently robust personal attributes to be able to deal ably and constructively with such challenge.	✓		A/I/R
Alignment with FIG's Core Values – Diverse, Professional, Resilient & Resourceful	✓		I/R
Note to Applicants: Please ensure that you demonstrate your ability to meet the requirements of the job by giving clear, concise examples of how you meet each criterion on your application form.			

Method of assessment: A - Application Form I - Selection Interview R – Reference O - Other