

Job Title	Early Years Teaching Assistant – Level 1
Department	Castleway Family of Schools
Prepared by and date	Stuart Mycroft-Armer – June 2026

Employee Specification Form

Essential Personal Attributes		Stage Identified	Desirable Personal Attributes	Stage Identified
Qualifications	<ul style="list-style-type: none"> No specific qualifications are required for this post A commitment to your own continuing professional development 	App/ Interview	<ul style="list-style-type: none"> Evidence of participation in training relevant to working with young people with special educational needs A willingness to undertake additional training associated with the role and responsibilities of the post 	App/ Interview
Experience	<ul style="list-style-type: none"> Experience of working with young people – particularly in the Early Years Foundation Stage. 	App/ Interview	<ul style="list-style-type: none"> Knowledge of the Early Years Foundation Stage 	App/ Interview
Knowledge and skills	<ul style="list-style-type: none"> An understanding that safeguarding and meeting the personal care needs of pupils are central parts of the job. An understanding that there will be a requirement to follow school policies. An ability to work as part of a team in any class in school 	App/ Interview	<ul style="list-style-type: none"> Knowledge of safeguarding, first aid and manual handling procedures. 	App/ Interview
Special Requirements			<ul style="list-style-type: none"> Willingness to contribute towards wider school life A commitment to continuing professional development and training 	App/ Interview