



Falkland Islands Government – Job Description

Job Title:	Dental Officer		
Department:	Health & Social Services	Section:	Dental Services
Immediate Supervisor:	Senior Dental Officer	Job Code:	202DS1

Job Purpose

To maintain and promote the oral health of the local population by providing a comprehensive dental service to Falkland Islands residents.

Main Accountabilities:

Dental

- Provide a full range of general dental services, within the available resources, to maintain community oral health. This includes but is not limited to:
 - Examining and diagnosing patients via routine check-ups and tools such as x-ray machines
 - Consulting with patients about dental options to treat diseases of the mouth and teeth
 - Keeping accurate records of patient visits, diagnosis and treatment
 - Implementing clinical treatment of mouth and teeth conditions such as gum disease and tooth decay
 - Addressing all contra-indications pertaining to treatment and identify patient's chief complaint or reason for visit
- Providing an emergency dental service, both in and out of hours, to local residents and foreign visitors, including those working on fishing vessels, and participating in reciprocal emergency cover arrangements with the Dental Officers at the Mount Pleasant Airbase (MPA) Medical Centre as required.
- Participating in school screening programmes to improve oral health of school children.
- Participating in the development and maintenance of the Oral Health Strategy.
- Participating in the organisation and day to day running of the dental department, in order to promote continuous improvement and efficiency in the service and its subsequent implementation.
- Assisting the Senior Dental Officer in planning and implementation of improvements to the Dental Department, including participating in the newly developed orthodontic service.
- Supervising those staff working directly with the dental officer i.e. Dental Nurses and hygienist in respect of the care provided to individual patients.
- Remain up-to-date on patient care, new technology and new products that can improve or treat patient conditions or improve overall health.



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Job Title:

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Main Accountabilities: *(continued)*

- Keep all certifications, registrations and insurance current in accordance with applicable laws and regulations.
- Maintaining a sanitary environment for patient care and examination.

The job description is not an exclusive or exhaustive definition of your duties. You shall undertake such additional or other duties as may reasonably be required by FIG commensurate with your role and grade.

Additional Information:

The FIG Health and Social Services Department provides comprehensive dental and oral health services to a population of about 3,600 residents, plus emergency care to those working on foreign fishing vessels and visitors to the Islands. The population is largely of originally UK origin but with a wide range of other nationalities present, most notably St Helenians and Chileans. The Department also provides secondary care services to the military personnel and associated civilians at Mount Pleasant Airbase. The Dental Services team is based in the King Edward Memorial Hospital in the Islands' capital, Stanley, and currently has facilities for three surgeries plus a small technical area. Although, the majority of laboratory work is undertaken in a dental laboratory in the UK, dentists are expected to pour models and may be required to undertake other dental laboratory procedures such as denture repairs as required (local training can be given). The Service follows UK practices and standards of care, modified to meet local needs and circumstances. Registration with the UK General Dental Council or recognised international equivalent must be maintained for the duration of the appointment.

The Dental Officer will be required to be on-call on weekends, Bank Holidays and Public Holidays and may be required to work outside of normal working hours as necessary.

Appointment is subject to proof of the attainment of any qualifications deemed essential to the post and used as a basis for short-listing and selection. Failure to provide evidence of the required qualifications will result in any offer of employment being withdrawn.

Criminal Record Checks: This post is regarded as sensitive

All applicants for Government posts will be asked to disclose convictions upon application. Criminal records will only be considered for recruitment purposes when the conviction record is relevant. Having an 'unspent' conviction will not necessarily bar a candidate from employment. This will depend on the circumstances and background to the offence(s).

Any information given will be completely treated as confidential and will be considered only in relation to the post to which the application refers. Failure by a candidate to reveal information that is directly relevant to the post applied for could lead to the withdrawal of an offer of employment.



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Person Specification:	Dental Officer		
Criteria	Essential	Desirable	Assessment Method
Qualifications:			
Bachelor of Dental Surgery	✓		A
Registration with the UK General Dental Council or recognised international equivalent	✓		A
Vocational training accreditation i.e. clinically up to date with CPD requirements of the UK General Dental Council	✓		A
Post Graduate qualification in a relevant area		✓	A
Further relevant professional vocational qualifications		✓	A
Knowledge, Skills & Experience:			
A minimum of 2 years' as a General Dental Practitioner or equivalent	✓		A/I
Able to work effectively in a busy general practice and be competent in minor oral surgery, endodontics, paediatrics, dental emergencies and facial trauma	✓		I/R
Experience of effectively supervising other dental staff	✓		A/I/R
Able to work as a team player and develop effective working relationships with colleagues and external stakeholders	✓		I/R
Able to communicate effectively with colleagues and patients	✓		A/I/R
Able to fulfil the requirements to keep accurate and legible patient notes in hard copy and on electronic media	✓		A/R
Flexible to the needs of the service and willing to adapt practice to fit with agreed service protocols and guidelines	✓		I/R
Good understanding of, and experience applying, the principles of clinical governance	✓		I
Good time management and ability to prioritise and organise complex work flows	✓		I/R
Sound IT skills including a solid level of competency in Microsoft packages such as Word, Excel etc	✓		A/I/R
Knowledge of the principles & practices of oral health promotion	✓		I



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Knowledge, Skills & Experience:	Essential	Desirable	Assessment Method
Competence and a solid track record in managing treatment under general anaesthetics		✓	A/I/R
Experience of working in a small multi-disciplinary health team		✓	A/I/R
Evidence of having worked successfully in high pressure situations		✓	I/R
Experience of fixed appliance orthodontics		✓	A/I
Relevant experience of working in public / NHS general dental practice, hospital or community service		✓	A/I/R
Experience of carrying out emergency treatment of facial trauma: able to wire teeth		✓	I
Experience of coaching and mentoring other members of a dental team		✓	I/R
Personal Attributes:			
Team player with strong relationship building skills both internally and externally	✓		I/R
Sensitive to needs of others	✓		I/R
Caring, reassuring, adaptable and self-motivating	✓		I/R
Able to empathise with and reassure nervous patients	✓		I/R
Flexible, adaptable and able to cope with pressure	✓		I/R
Ability to deal with sensitive information and respect confidentiality	✓		I/R
Results orientated	✓		I/R
Willing and able to participate in on call rota and to work weekends	✓		I/R
Note to Applicants: Please ensure that you demonstrate your ability to meet the requirements of the job by giving clear, concise examples of how you meet each criterion on your application form.			

Method of Assessment:

A - Application Form

I - Selection Interview

R - Reference