

Job Description and Person Specification

Post Title:	District Cleansing Operative
Reports to:	Team Leader (District Cleansing)
Scale:	3
Politically Restricted:	No

Overall Purpose

- To assist the District Cleansing Team Leader and team in ensuring a high level of cleanliness within the district achieved through proactive litter picking, bin servicing (including installation and removal), waste removal and other cleansing activity.

Key Roles, Tasks and Responsibilities

1. To carry out the work in accordance with the service specification and in a safe manner with regard for members of the public and other team members, projecting a positive and professional image of Blaby District Council at all times.
2. To understand and adhere to 'Safe Methods of Operation' & 'Risk Assessments' relating to district cleansing work and be willing to contribute to their review or creation. This will include works required on highways and verges that require additional site specific safety measures.
3. Responsibility for safe vehicle and equipment operation, along with the completion of daily vehicle safety checks, highlighting any safety concerns to the workshop via defect sheets.
4. Be responsible for completing scheduled tasks (both statutory and contracted) and use initiative to proactively resolve issues, improve efficiency and take pride in maintaining cleanliness within the designated area.
5. Being vigilant toward environmental offences witnessed or found within the district (such as fly tipping, asbestos removal, graffiti removal, littering, removal dead animals, mechanical footway sweeping, failure to remove dog fouling and cleansing of the public conveniences as and when required) in accordance with the internal procedure. Completing reports, statements and logs as required along with working in partnership with Environmental Enforcement.
6. Reporting to the service Team Leader on issues and progress in assigned area of responsibility. This may be verbally, in writing or via technology provided.
7. To carry out any repairs, removals and/or installations of street and open space bins cutting posts off with an angle grinder may be required, and to monitor the stock of essential materials and equipment, notifying the Team Leader when stock is running low.
8. Maintain a flexible approach to work, understanding that duties and deployment may vary dependent on operational need, and maintain open communication with the service Team Leader to aid continuous improvement of the service.
9. Work cohesively, safely and efficiently with colleagues when lone working or operating as part of a team. This will involve prioritising tasks, dividing work,

determining routes, applying safe systems of work, and ensuring suitable equipment and materials are carried.

10. To undergo designated training sessions of which some will be mandatory, this may be out of normal working hours and/or at other establishments as may be required. All relevant training will be provided in order to carry out your duties.
11. You will be required to be flexible to adjustments of working times and duties both seasonal and as directed by your Team Leader. Weekend or out of hours work will be required.
12. To assist with civil contingency and emergency response work as required by the council.

Post Characteristics

Allowances: N/A

On call/emergency situations: N/A

Security/safeguarding checks: None

Health and Safety Responsibilities

1. To be familiar and comply with the Council's health and safety policies and procedures and local department specific health and safety policies and procedures as amended or added to from time to time.
2. To report any unsafe practice, accident, incident, dangerous occurrence or hazard found during the course of your work to your line manager or the Corporate Health and Safety Adviser for action.
3. To take reasonable care for health and safety of yourself and others.
4. To co-operate with all staff and members of the authority so far as is necessary to enable all health and safety requirements are complied with.
5. To not intentionally or recklessly interfere with or misuse anything that has been provided in the interests of health and safety.
6. To maintain any Personal Protective Equipment that you are issued and required to wear, and to report any defects to your line manager.

Emergency Planning/Response Responsibilities

1. To carry out the duties specified in relation to the post in the Emergency Plan, Business Continuity and other associated documents.

Person Specification

Knowledge

Essential:

An understanding of good health & safety practice (3,4*)

Desirable:

Knowledge of district cleansing operations (3,4*)

Knowledge of Blaby District (3,4*)

Experience

Essential:

Proven experience in a similar role (3,4*)

Experience of dealing with members of the public (3,4*)

Skills/Abilities

Essential:

Physical ability to operate equipment, e.g. footway sweeper, empty bins and remove waste (3,4*)

Communicate effectively with customers and colleagues (3,4*)

Flexible approach and a willingness to go the extra mile (3,4*)

Working with own initiative and being responsible for your area of work (3,4*)

To meet deadlines and working to service standards (3,4*)

Ability to work with minimal supervision as part of a team and alone (3,4*)

Qualifications/Training

Essential:

Full driving licence (3,5*)

Drivers licence include category C1** (3,5*)

Sufficient Literacy and numeracy skills to compose daily round sheets (3,4,5*)

***must be obtained within 3 months of starting the job.*

Desirable:

Mobile / Static Pressure washer (3,4,5*)

Sharps/Needle stick Awareness (3,4,5*)

Emergency First Aid (3,4,5*)

Drivers Continued Professional Competency (CPC) (3,4,5*)

Other

Essential:

Flexible approach to working times (3,4*)

Must be prepared to wear personal protective clothing and ID badge (3,4*)

Willing to undergo training in order to carry out all duties (3,4*)

Method of assessment*

1. Test prior to shortlist
2. Test after shortlist
3. Application form
4. Probing at interview
5. Documentary evidence

Job Description and Person Specification details:

Reviewed by: Waste Operations Manager

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