

Licensing Officer

Full time, 37 hours per week | Grade SK9–SK10 | (£31,911 - £34,605)

The Role & The Team

The Licensing section within Public Protection are looking for an enthusiastic, motivated and positive colleague, to work across the full range of licensing functions (taxis, gambling, animal welfare, alcohol, streets, sexual entertainment etc).

Reporting to the Senior Licensing Officer, you will join a supportive team that combines day-to-day guidance with the trust to use your initiative. The career-graded structure gives you the opportunity to demonstrate growing competence, broaden your knowledge and take on increasing responsibility in line with the accompanying job description.

What you will do

- Support applicants, licence holders, business owners and operators with clear, practical guidance.
- Assess applications, investigate concerns and use proportionate approaches to secure compliance.
- Work across the district, including regular evening and weekend duties within the night-time economy.
- Build effective relationships with the police, partner agencies, elected members and a diverse range of stakeholders.
- Contribute ideas that improve efficiency, public protection and support for responsible economic growth.

What we are looking for

- A positive, motivated professional with an interest in developing across a broad licensing portfolio.
- Sound judgement, problem-solving skills and the confidence to work with appropriate independence.
- A constructive approach to compliance, balancing advice and support with effective enforcement where required.
- Strong communication and partnership-working skills.
- A willingness to embrace change, learn new approaches and take ownership of your professional development.

*Closing date for applications will be **6th September 2026**; successful candidates will be invited for an interview.*

Find out more and apply

Further details about the responsibilities and requirements of the role are contained in the job description.

For an informal conversation about the role and career pathway, contact Darren Dolby, Senior Licensing Officer, on 01476 406084 or email: darren.dolby@southkesteven.gov.uk

To download a job description and apply for the post, please visit www.southkesteven.gov.uk/jobs

Location

Covering over 365 square miles of beautiful Lincolnshire countryside, the rural villages and distinctive market towns of South Kesteven are home to around 150,000 residents and over 600 licensed premises. The district features:

- The beautiful and bustling Georgian town of Stamford
- The vibrant hub which is Grantham - our main office base with superb direct access to London (about an hour on the east coast main train line), Nottingham and Lincoln (about 40 mins away by car and train)
- There are two further picturesque market towns - Bourne and Market Deeping.

The district offers a great place for families to settle with access to outstanding schools, two grammar schools and a college. With generally high compliance levels and positive relationships with businesses, the district provides a strong environment in which to develop your regulatory experience while supporting new and existing operators.

Employee Benefits

We value our employees and recently there has been much emphasis to demonstrate this, ensuring a balanced lifestyle that works for you. You will also have access to a variety of attractive employee benefits including:

- Fantastic new office environment above the cinema complex based in Grantham, with free staff parking whilst at work.
- Competitive leave entitlement (26 days, 31 days after 5 years local government service, plus bank holidays, pro rata).
- Financial schemes to help spread the cost of cars, bikes and technology
- Local government pension scheme.
- Access to a range of staff discount and flexible benefits schemes including gym and leisure centre membership for only £21.99/month.

South Kesteven District Council is committed to meeting the needs of our diverse community where we strive to improve the quality of life for all. We are also committed to safeguarding and promoting the welfare of children, young people and adults and expect all staff to share these commitments.